

PROSPECTUS

2020-2021



Lakshmibai College
University of Delhi

Ashok Vihar III
New Delhi-110052

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PRINCIPAL'S MESSAGE

September, 2020

Dear Students,

Welcome to the world of wild ideas, hopes and aspirations.

The Lakshmibai College campus throbs and vibrates with creative energy to shape the future of the country and the world around us. The HEI campuses are ultimately, the cradles of creative minds, nurturing the research and innovative ideas to make the world a better place to live.

As head of institution, I can assure of an exciting experience during these 3-5 years of stay in the College where you learn to connect with your inner self to explore the labyrinthine ways of life to understand it better and develop your own philosophy of life with some skills to earn your livelihood.

We all know that education liberates the mind from the shackles of ignorance and leads us from mortality to immortality. Higher the education, higher the level of liberation is supposed to be achieved. The National Education Policy 2020 aspires to fulfill the Indian dream of a curious student blooming into a social, ethical, emotional being with high order skills of critical thinking and problem solving, rooted deep into age old Indian knowledge system, values and traditions. Such a student will be ready to transform the global challenges of 21st Century into life time opportunities.

In these challenging times of pandemics and epidemics, we are destined to connect virtually, keeping our emotional connect intact while practicing social distancing norms. In such times, we need an education to balance the imbalances in our society while resetting it and fine tuning of the human mind. We have high hopes from higher education to help us reinvent and enlighten the mind with not just materialistic ways of getting and spending but also with lessons of love and peace for living and growing together to survive any crisis without killing each other for the sake of our wants and desires.

This time of isolation and limitations is apt for self-exploration and self-healing as the humanity today is not only looking for vaccines or a panacea but also for an ecosystem which sustains the world while the Mother Nature rejuvenates herself and decides to forgive human beings, one more time. If our young minds remain connected with roots and can avoid the Eurocentrism, our future generations will better understand the internet of things and the machine learning.

In the backdrop of our Indian spirit of inquiry, the time is set for embarking on a new journey to explore knowledge with a holistic and multidisciplinary approach embedded in our own concept of education. Let our learning continue without fear and our mind be at peace with indigenous knowledge to grow stronger with ancient wisdom, growing roots and wings together to enable us to travel through space, spirit and body in time-space continuum. A brave new world of higher education, ignited with a creative spark is waiting to unfold itself to the energy that you hold which has the power to move the mountains.

Let us pray, the teachers and the students to work together, to speak together knowing each other's mind and moving together with a synergy to contribute to the holistic development and growth of our self and society.

समानी व आकूतिः समाना हृदयानि वः /
समानमस्तु वो मनो यथा वः सुसहासति //
Rigveda

May our intentions and aspirations be alike, so that a common objective unifies us all.

With best wishes,

Dr. Pratyush Vatsala
Principal

Vision and Mission

VISION

“Satyam Gyanam Anantam” meaning, true knowledge is endless and can be gained perpetually. Taittireya Upanishad (11.1)

MISSION

- *To inculcate the spirit of integrity, self-awareness and self-reliance among youth.*
- *To impart transversal skills relevant for 21st century life and sustainable development.*
- *To nurture the eternal quest for truth and inquiry, creativity and love for knowledge.*

As enshrined in the motto, the vision inspires the management, teachers and students to make Lakshmibai College, a centre of excellence in academics, sports and other cultural activities. We work with a sense of social responsibility and a mission.

DISCLAIMER

Though care has been taken to verify the authenticity of the contents of this Prospectus, the data contained herein is only indicative and must not be used for legal purpose. The information given pertains only to the courses offered by Lakshmibai College. For detailed information, the applicants are advised to refer to Delhi University Information Bulletin or the office of the Dean, Students' Welfare, University of Delhi. The information contained in relevant Rules, Regulations, Ordinances and statutes of the University of Delhi will be final. For any further changes and clarification, students are advised to check the College website lakshmibaicollege.in and notice board. The Lakshmibai College disclaims any liability towards any individual for any loss or damage caused to them arising out of any action taken on the basis of the information in the prospectus. Any error, if found, in the prospectus may be due to inadvertent omissions, clerical mistakes or any other reason.

COVID-19

The lockdown is by and large being loosely extended across the country by a few more weeks, with some partial relief for specific zones and specific industries. It looks like our college is still very much under lockdown for the foreseeable future.

We've been preparing the necessary protocols in place for our college to re-open. Having said that, your health and safety is our top priority and there is no reason for us to rush back into college until its safe. Thanks to our amazing adoption of digital media, we're doing just fine working & learning from home. It's almost started to feel that we've been doing this for years!

However, we understand that you must be itching to get your normal lives back. Though, none of us really know what the shape of the new normal would be. There are a lot of questions about how we will work and live in the post COVID-19 world. We don't have all the answers. But these questions are important since they will open new doors for all of us.

Winston Churchill said "Never let a good crisis go to waste". Yes, we will continue to face some challenges in the months to come. But just like we've found a way to work & learn from home so beautifully, we will also overcome the other challenges. The important thing is to have an open mind and a strong will. To not be afraid of the change this crisis will bring. Rather, re-invent ourselves as we learn from this situation.

Prevention has always been better than cure. With that spirit, we will like to urge all of you to take special care of social distancing and personal hygiene norms especially after we resume day-to-day activities at our institution.

In the meanwhile, please continue to stay healthy and keep safe.

Important Webinars at LBC during COVID-19 period

Physio-Psychological Fitness of the society held on 27 th June 2020
Physio-Psychological Fitness of the society held on 26 th June 2020
International Yoga Day 2020
Interactive Webinar on Mental Health by Dr. Madhulika Bajpai
Webinar on Tax Options by Dr. S.B.Rathore
Spring into Well Being Amidst Stress and Job Insecurity
Cyber Security for Women, Expert Ms. Namrita Agrawal, Addl Secretary, Delhi State Legal Services Authority.
Fostering Social Responsibility and Community Engagement in HEI Experts
Graduate Confusion & Career Options, Experts K. Siddhartha, Career Counsellor, Alok Bansal, Career Counsellor and Study Abroad Expert, Gaura Bhatia, CBO, Leverage EDU
Mental Health Challenges during COVID-19 by Dr. Rajesh Sagar, Psychiatric, AIIMS, Delhi.
Webinar on Self Plagiarism and its Implications By Dr. Rajesh Singh, Deputy Librarian, University of Delhi.
How to Access E-Resources/E-Books Managing Investment, Dr. Rajesh Singh, Dy Librarian, Univ. of Delhi
Managing Investment Portfolios: COVID-19 and Beyond by Prof. Alok Pandey, Director IMS Ghaziabad.

LAKSHMIBAI COLLEGE
(University of Delhi)

Interactive Webinar on
MENTAL HEALTH

Expert
Dr. Madhulika Bajpai
Associate Professor (Psychology)

19 June 2020 | Friday | 12 pm

DR. PRATYUSH VATSALA
PRINCIPAL

Dr. Ganga Sharma
Dr. Sonu Datta
Jyoti Bhatia

STUDENTS UNION
LAKSHMIBAI COLLEGE

LAKSHMIBAI COLLEGE
(UNIVERSITY OF DELHI)

INTERNATIONAL YOGA DAY 2020
24 JUNE 2020

THEMATIC Yoga for Health - Yoga at Home

Organized by YCC with the help of Lakshmbai College

Practical Yoga Session

Speakers: Dr. Ganga Sharma, Dr. Sonu Datta, Jyoti Bhatia

24 June 2020 | Friday | 12 pm

DR. PRATYUSH VATSALA
PRINCIPAL

DR. GANGA SHARMA
DR. SONU DATTA
JYOTI BHATIA

World Environment Day 2020

Lakshmbai College
University of Delhi

Online Energy Conservation Awareness Program

3-5th June 2020, Online Quiz based format. Participants will get certificates on their results if they score above 80% in the quiz. The aim of this program is to create awareness about saving our limited energy resources.

Dr. Sacheta Gupta
AEPIC, Convener

Dr. Pratyush Vatsala
Principal

LAKSHMIBAI COLLEGE
presents

Paper Presentation and Poster Making Competition on
WORLD ENVIRONMENT DAY
JUNE 5, 2020

TOPIC - E-WASTE

Entries acceptable till June 4, 2020 by 3 pm
Poster/paper presentation will take place on June 5, 2020 at 3 pm via webinar.
Selected entries will be notified on June 5, 2020 by 11 am.
E-mail poster/paper to: dvishu@lbdu.ac.in
Students can suggest innovative ways to address the issue via poster, presentation
All registered participants will receive webinar link on their e-mail ID.

E-certificates will be given to top 3 winners and participation certificates to others

Organized by: E-waste Team, AEPIC, IABC
Faculty Coordinator- Dr. Sacheta Gupta
sachetaganu@lbdu.ac.in
D.Vishu: dvishu@lbdu.ac.in

Internal Quality Assurance Cell (IQAC)
Lakshmbai College
University of Delhi

Webinar Dr. Sacheta Gupta

Session 1: Job and Career
Faculty: Dr. Sacheta Gupta
Time: 11:00 AM - 12:00 PM

Session 2: Study and Research
Faculty: Dr. Sacheta Gupta
Time: 12:00 PM - 1:00 PM

14th MAY 2020 Google Meet
Session 1: 5:30 - 6:00 PM
Session 2: 6:00 - 6:30 PM

Dr. Anu Sharma
Coordinator, IQAC
Lakshmbai College

Dr. Lata Sharma
Coordinator, IQAC
Lakshmbai College

Dr. Pratyush Vatsala
Principal
Lakshmbai College

LAKSHMIBAI COLLEGE
(University of Delhi)

E BOOK BANK
(online)

Bharat Padhe Online

Students' Union initiates a program where we can help students across DU Colleges.

Upload the reading material to LBC Knowledge Network
Please mail us Pdf attachments on
studymaterial@lbdu.ac.in

Let us help fellow students in need

DR. PRATYUSH VATSALA
PRINCIPAL
LAKSHMIBAI COLLEGE
UNIVERSITY OF DELHI

Lakshmbai College
University of Delhi

मेरे देश उदास न हो तुम
Webinar on
"Mental Health Challenges during COVID-19 and Beyond"

Expert
Dr. Rajesh Sagar
Professor in Psychiatry
AIIMS, New Delhi

01 May 2020 | FRIDAY | 05:30 pm

Join using Google hangout meet

Dr. Pratyush Vatsala
PRINCIPAL
Lakshmbai College
University of Delhi

Lakshmbai College
University of Delhi

मेरे देश उदास न हो तुम
Webinar on
"Fostering Social Responsibility and Community Engagement in HEI, UGC Quality Initiative and a Global Call"

EXPERTS

Dr. Pankaj Mittal
Secretary General, Association of Indian Universities (AIU)

Prof. Vinodra Vijay
National Coordinator, UGC Quality Initiative

Mr. Neera Agnimitra
AHD Social Work, Life Worker, Vivekanand Kendra, Kanpur

Mr. Manish
Utkarsh, Delhi

02 May 2020 | Saturday | 5:30 pm

* E-Certificate will be given to participants

Dr. Pratyush Vatsala
Principal

Lakshmbai College
University of Delhi

Career Counselling Session
Graduate Confusion: A Road Ahead

EXPERTS
Alok Bansal Career Counsellor & mentor
K. Siddhartha Earth Scientist, Author and Mentor
Gaurav Bhatia Chief Business Officer, Leverage Edu

2 May 2020 | Saturday | 11 am

Join Using Google hangout meet

Dr. Pratyush Vatsala
Principal

Lakshmbai College
University of Delhi

Join Interactive Session
Mental Well Being of Students: Teacher Mentors as First Responders during Covid 19 & Beyond

EXPERTS
Dr. Priya Bir Associate Professor
Ms. Aakanksha Bhatia Visiting faculty

Aditi Mahavidyalaya
Aditi Mahavidyalaya

29th April 2020 | WEDNESDAY | 5 pm

Join us on Google hangout meet

Dr. Pratyush Vatsala
Principal
Lakshmbai College
University of Delhi

Lakshmbai College, University Of Delhi wishes you a **HAPPY EARTH DAY**, 22 April 2020

While we breathe safe inside, the Earth is breathing and healing outside

Let's come together and pledge to save Earth and all life forms with utmost efforts

Don't Forget, Everyday is Earth Day

भारत पढ़े आनखें, मगर कैसे?
प्रशिक्षण/TRAINING

ICT TOOLS FOR EFFECTIVE TEACHING AND LEARNING

APRIL 18, 2020 | SATURDAY | 5:00 PM

EXPERT
MR. MUKESH KUMAR
HEAD IT OPS BK PURAM, NEW DELHI

JOIN US ON GOOGLE HANGOUT MEET CODE:
[MEET.GOOGLE.COM/YWN-NSHE-WXW](https://meet.google.com/ywn-nshe-wxw)

DR. PRATYUSH VATSALA
PRINCIPAL
LAKSHMIBAI COLLEGE
UNIVERSITY OF DELHI

LAKSHMIBAI COLLEGE, UNIVERSITY OF DELHI, ASHOK VIHAR.

ONLINE SESSION ON
"ALIGNING ONESELF WITH SELF QUARANTINE AND LOCK DOWN PERIOD: CONCERNS AND SOLUTIONS"

APRIL 11, 2020 | SATURDAY | 11:30AM - 12:30 PM

WITH
PROF. BALAGANAPATHI DEVARAKONDA
(HEAD, DEPARTMENT OF PHILOSOPHY, UNIVERSITY OF DELHI)

MEETING CODE: meet.google.com/zvrv-vpji-spy
(Login with id... @lbdu.ac.in)

DR. PRATYUSH VATSALA
PRINCIPAL

LAKSHMIBAI COLLEGE
UNIVERSITY OF DELHI, ASHOK VIHAR.

ONLINE SESSION ON
PHILOSOPHICAL COUNSELLING

APRIL 3, 2020 | FRIDAY | 5:00-8:00 PM

WITH
PROF. BALAGANAPATHI DEVARAKONDA
(HEAD, DEPARTMENT OF PHILOSOPHY, UNIVERSITY OF DELHI)

MEETING CODE: meet.google.com/zvrv-vpji-spy
(Login with id... @lbdu.ac.in)

DR. PRATYUSH VATSALA
PRINCIPAL

LAKSHMIBAI COLLEGE
UNIVERSITY OF DELHI

WE ARE ALL TOGETHER
STOP THE SPREAD

US STOP THE SPREAD

LAKSHMIBAI COLLEGE
(UNIVERSITY OF DELHI)

INTERNATIONAL YOGA DAY 2020
24 JUNE 2020

Organized by YCC with the help of Lakshmbai College

THEMATIC Yoga for Health - Yoga at Home

WEBINAR ON BENEFITS OF YOGA

SPEAKERS
Dr. Ganga Sharma
Dr. Sonu Datta
Jyoti Bhatia

24 June 2020 | Friday | 12 pm

DR. PRATYUSH VATSALA
PRINCIPAL

Lakshmbai College
University of Delhi

Calling Volunteers for
Energy Conservation Squad (ECS) of
Waste to Wonder Innovators (W2I)

As a part of team committed for energy conservation and conversion of waste to wonder within college campus. Those who have innovative ideas for conversion of solid waste into creative useful item and determination to minimize energy usage, are encouraged to join.

Volunteers will be awarded certificates.

Last Date to register as volunteers
24/02/2020

Organized by: Dr. Ganga Sharma (9550221026)
Dr. Sonu Datta (9550221026)
Dr. Jyoti Bhatia (9550221026)
Dr. Sacheta Gupta (9550221026)

IMPORTANT DATES

Abstract Submission: February 28, 2020
Acceptance of Abstract: February 29, 2020
Submission of Paper: March 31, 2020

Topic: Waste to Wonder

Format: PDF

Word Limit: 2000 to 3000

Dr. Pratyush Vatsala
Principal

Be Beautiful Be You

USE PLATFORM FOR ALL YOUR, BODY AND SOUL REQUIREMENTS

JOIN US FOR AN INTERACTIVE SESSION

Dr. Pratyush Vatsala
Principal

LAKSHMIBAI COLLEGE
University of Delhi

DEPARTMENT OF PHYSICAL EDUCATION & SPORTS SCIENCE

Present a Webinar on
"Physio-Psychological Fitness in the Society"

On 20th & 27th June 2020

20th June 2020
27th June 2020

Dr. Pratyush Vatsala
Principal

GOVERNING BODY July 2020

LAKSHMIBAI COLLEGE, UNIVERSITY OF DELHI

S No.	Name	Designation
1.	Dr. Lalit Behari Goswami	Chairperson
2.	Mr. Pinaki Routrary	Treasurer
3.	Dr. Virendra Kumar Vijay	Member
4.	Mr. Ajeet Singh	Member
5.	Mr. Y.S.R. Murthy	Member
6.	Mr. Amit Koli	Member
7.	Mr. Viney Dubey	Member
8.	Ms. Rachna Sudheen	Member
9.	Mr. Prince Sharma	Member
10.	Prof. Pamela Singla, Professor, Dept. Of Social Work	University Representative
11.	Prof. Rupam Kapoor, Professor, Dept. Of Botany	University Representative
12.	Dr. Pratyush Vatsala, Principal, Lakshmibai College	Member Secretary
13.	Dr. Lata Sharma, Associate Professor, Dept. Of Commerce	Teacher's Representative
14.	Ms. Sonica Singhi, Asstt. Professor, Dept. Of Economics	Teacher's Representative




COLLEGE PROFILE

Lakshmibai College is one of the premier institutions of higher education for women, founded in 1965 as Women's College, later renamed after an inspirational, exemplary and spirited queen of Jhansi, Rani Lakshmibai. It is a constituent college of University of Delhi. The college has its own well-equipped building, sprawling lawns, sports ground and staff quarters. It has a locational advantage as it is in the close proximity to the University of Delhi.

The college is on a run to enhance its infrastructural capacity for the students, faculty and non-teaching staff. From the building of eight classrooms (Porta Cabins) to a well-furnished computerized library with the development of Creche (Parvarish), Open Gym and a Health and Wellness Centre (Arogyam) with a meditation hall, fully furnished Waiting shed, Modern Administrative Block (SPS) (Kautilya Block), ground plus two Storey structure behind Library (Vishwakarma Block), Girls Common Room, Open Stage and Pavement for cultural programme. College entry gate with Solar Panel of 76.8 W.

Our college has taken a great leap forward with respect to technological advancement in higher education, with the introduction of RFID cards for all transactions inside premises & installation of RFID Entry Recording System at the Library Gate. We were the first college in Delhi University or perhaps even in India, to go cashless prior to de-monetization. The RFID cards have imparted unique identities to all students and has allowed them to do cashless transactions within the college premises. Our college boasts of its own mobile app, digital display boards, interactive smart boards and digital information Kiosk, thus, strengthening its asset base in different areas.

In Lakshmibai College we are fortunate to have efficient and qualified teaching staff, as well as the supportive and capable administrative and non-teaching personnel. We have a dedicated faculty members, with specializations in different subjects. Each of our faculty members are highly qualified academicians, with most having eminent research degrees like PhD or MPhil. They have thorough expertise in their respective subjects and are enthusiastic educators. Apart from teaching, they are actively engaged in research, development of new curriculums,



undertaking innovative projects, conducting ground-breaking workshops, seminars, symposiums and conferences at national and international levels. Many of them also have to their credit publications of multiple books and research articles in reputed journals.

Apart from academics, our college excels in Sports, NCC and NSS as well. It is a matter of great pride for NSS Unit of Lakshmibai College that one of our volunteers, RIYA KUMARI got the golden opportunity to be a part of Republic Day Parade Camp 2019. Lakshmibai College was awarded the NCC Achievers Award for being the Best College (SW) in University of Delhi by the NCC Alumni Club of Delhi.

Our students are deeply conscious of the leadership potential of women and they are constantly inspired to build a community devoid of discrimination and oppression. Student's creativity is evident in wide ranging co-curricular and extra-curricular activities organized by the various societies and associations working under the guidance of the staff advisors.

Lakshmibai College is committed to academic excellence and the values of humanism. We train our students towards self-governance and encourage the overall development of their personality. Energy and vitality for college activities comes from a collective sense of purpose, comradeship and social solidarity. It is a matter of great satisfaction and pride for all of us associated with Lakshmibai College that we have grown not only in size, but also in the right direction, widening our horizons to achieve new heights.

In the past five decades the college has carved a niche for itself in the field of education in liberal arts and social sciences for women. The college is an extended college with about 3800 student on rolls. The college utilizes its resources to the optimum. On Sundays and other holidays, it is a teaching center for the Non-Collegiate Women's Education Board.

FACULTY ACHIEVERS



*Awarded Rashtrabhasha Gaurav
Samman 2018 by
Parliamentary
Hindi Committee*

**Dr. Pratyush Vatsala, Principal Lakshmi Bai
College**

AWARDED MERITORIOUS TEACHERS AWARD BY GOVERNMENT OF DELHI



Dr. Anita Malhotra Dept. of Home Sc. 2017



Dr. Sucheta Gauba, Dept of Commerce 2018



Dr. Alka Harneja Dept. of Commerce 2019



Dr. Lata Sharma, Dept of Commerce 2020



Dr. Isha Chawla Dept. of Economics
EXIM Bank International Economic Research Annual (IERA) Award 2016.



Dr. Seema Kaushik, Dept of Physical Edu.
National Award (Dr. G.P. Gautam Award) for being the Best Physical Education Teacher (North India) by the Physical Education Foundation of India



Dr. Sangita Sharma, Dept. of Pol.Science
Best Programme Officer University Level NSS Award

ACADEMIC CALENDAR



कुलसचिव
REGISTRAR

दिल्ली विश्वविद्यालय University of Delhi

NOTIFICATION

A schedule for UG (Entrance-based and Merit-based) and PG admissions for the Academic Session 2020-21:

Schedule for UG Merit Based Admission Process

Process	Date
Admission against 1 st Cut-Off	10:00 am 12 th Oct (Mon) – 5:00 pm 14 th Oct 2020 (Wed)
Last day of payment against 1 st Cut-Off	11:59 pm 16 th Oct 2020 (Fri)
Admission against 2 nd Cut-Off	10:00 am 19 th Oct (Mon)– 5:00 pm 21 st Oct 2020 (Wed)
Last day of payment against 2 nd Cut-Off	11:59 pm 23 rd Oct 2020 (Fri)
Admission against 3 rd Cut-Off	10:00 am 26 th Oct (Mon) – 5:00 pm 28 th Oct 2020 (Wed)
Last day of payment against 3 rd Cut-Off	11:59 pm 30 th Oct 2020 (Fri)
Admission against 4 th Cut-Off	10:00 am 2 nd Nov (Mon) – 5:00 pm 4 th Nov 2020 (Wed)
Last day of payment against 4 th Cut-Off	11:59 pm 6 th Nov 2020 (Fri)
Admission against 5 th Cut-Off	10:00 am 9 th Nov (Mon) – 5:00 pm 11 th Nov 2020 (Wed)
Last day of payment against 5 th Cut-Off	11:59 pm 13 th Nov 2020 (Fri)
Session commences	18 th Nov 2020 (Wed)
Admission against Special Cut-Off	10:00 am 18 th Nov (Wed) – 5:00 pm 20 th Nov 2020 (Fri)
Last day of payment against Special Cut-Off	11:59 pm 22 nd Nov 2020 (Sun)

- In case vacant seats are left, further Cut-Offs may be announced by the University to fill the vacant seats.

Schedule for UG Entrance Based Admission Process

Process	Date
Admission against 1 st Merit List	10:00 am 19 th Oct (Mon)– 5:00 pm 21 st Oct 2020 (Wed)
Last day of payment against 1 st Merit List	11:59 pm 23 rd Oct 2020 (Fri)
Admission against 2 nd Merit List	10:00 am 26 th Oct (Mon) – 5:00 pm 28 th Oct 2020 (Wed)
Last day of payment against 2 nd Merit List	11:59 pm 30 th Oct 2020 (Fri)
Admission against 3 rd Merit List	10:00 am 2 nd Nov (Mon) – 5:00 pm 4 th Nov 2020 (Wed)
Last day of payment against 3 rd Merit List	11:59 pm 6 th Nov 2020 (Fri)
Registration Portal open for first Spot Admission	9 th Nov 2020 (Mon)
Seat allocation for 1 st Spot admission	09:00 am – 5:00 pm on 10 th Nov 2020
Admission against 1 st Spot Admission	11 th Nov 2020
Last day of payment against Spot admission	11:59 pm 13 th Nov 2020
Session commences	18 th Nov 2020 (Wed)

- In case vacant seats left further Spot admissions may be announced by the University of Delhi.

Schedule for PG Entrance/Merit Based Admission Process

Process	Date
Admission against 1 st Merit List	10:00 am 26 th Oct (Mon) – 5:00 pm 28 th Oct 2020 (Wed)
Last day of payment against 1 st Merit List	11:59 pm 30 th Oct 2020 (Fri)
Admission against 2 nd Merit List	10:00 am 2 nd Nov (Mon)– 5:00 pm 4 th Nov 2020 (Wed)
Last day of payment against 2 nd Merit List	11:59 pm 6 th Nov 2020 (Fri)
Admission against 3 rd Merit List	10:00 am 9 th Nov (Mon) – 5:00 pm 11 th Nov 2020 (Wed)
Last day of payment against 3 rd Merit List	11:59 pm 13 th Nov 2020 (Fri)
Session commences	18 th Nov 2020 (Wed)

- In case vacant seats left further Merit Lists may be announced by the University of Delhi.

REGISTRAR (Acting)

दिल्ली विश्वविद्यालय, दिल्ली-110007

University of Delhi, Delhi-110007

दूरभाष/Tel. : 27667853; फ़ैक्स/Fax : 27666350; वेबसाइट/Website : www.du.ac.in; ईमेल/E-mail : registrar@du.ac.in

SEMESTER III / V	
Classes begin	10 th Aug 2020 (Monday)
Dispersal of Classes, Preparation leave and Practical Examination begin	28 th November, 2020 (Saturday)
Theory Examinations begin	12 th December, 2020 (Saturday)
Winter Break	29 th December, 2020 (Tuesday) to 1 st January 2021 (Friday)
SEMESTER IV / VI	
Classes begin	2 nd January, 2021 (Saturday)
Mid-Semester Break	24 th March, 2021 (Wednesday) to 30 th March, 2021 (Tuesday) (Note: 29-3-2021 is Holi)
Classes begin after Mid-Semester Break	31 st March, 2021 (Wednesday)
Dispersal of Classes, Preparation leave and Practical Examination begin	30 th April, 2021 (Friday)
Theory Examinations begin	15 th May, 2021 (Saturday)
Summer Vacations	29 th May, 2021 (Saturday) to 19 th July, 2021 (Monday)

ADMINISTRATION

Principal	Dr. Pratyush Vatsala
Bursar	Dr. Gayatri
Administrative Officer	Ms. Monica Kapoor
Section Officer (Admin.)	Mr. Prem Kant
Section Officer (Accounts)	Mr. Shailender Bhatia

DEALING ASSISTANTS (DEPARTMENT WISE)

Mr. Vijay Prakash	B.A. Prog	<u>dealing1@lb.du.ac.in</u>
Ms. Samiksha Luthra	B.com(Hons), B.Com, BSc.(Hons) Maths, B.B.E	<u>dealing2@lb.du.ac.in</u>
Mr. Shubham Sharma	All BA(Hons) courses	<u>dealing3@lb.du.ac.in</u>

COMMITTEES FOR THE ADMISSION (2020-21)

Principal	Dr. Pratyush Vatsala
Nodal Officer & Convener	Dr. Raj Nangia
Members	Dr. Vibha Gupta
	Dr. Sudha Gupta
BA Program Admission Committee	Dr. Anita Malhotra (Coordinator)
	Dr. Nirmal Shahid
	Dr. Renu Jain
Counselling and Grievance Committee	Dr. Geeta Sahare (Convener)
	Ms. Anchal
	Dr. Sunita Arora
SC / ST Help Desk	Ms. Rajshree Roy (Liaison Officer)
	Dr. Pinki Maurya
	Dr. Rammathot Khongreiwo
PWD Student Help Desk	Dr. Jaya Ray

Sports Admission Committee	Dr. Seema Sharma (Convener) Dr. Sunita Arora (Member) Dr. Meenu (Commerce) (Member)
ECA Admission Committee	Dr. Renu Jain (Convener) Dr. Sucheta Chaturvedi (Member) Mrs. Deeba Zafir (Member)
Courses	Teacher in-charge
Business Economics	Ms. Ujjiayini Roy
Commerce	Ms. A. Porchelvi
Economics	Dr. Suman Sonkar
English	Dr. Anju
Hindi	Dr. Rashmi Gupta
History	Dr. Vrishti Kanojia
Mathematics	Dr. Talat Sultana
Philosophy	Ms. Rajshree Roy
Political Science	Dr. Ambuj Kr.Tripathi
Sanskrit	Dr. Anita Sharma
Home Science	Dr. Sabrina Sareen
Psychology	Ms. Pramila (Admission Coordinator)
Sociology	Ms. Pramila (Admission Coordinator)
Women's Helpline and Emergency Numbers	181, 112, 132, 1091

ANTI- RAGGING COMMITTEE

Dr. Gitanjali Dey: gitanjali@lb.du.ac.in

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LIST OF TEACHER IN-CHARGES

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Sociology	Coordinator	sociologyhod@lb.du.ac.in

COURSES OFFERED

1. Under-Graduate Courses

1.1 Merit Based

1.1.(a) (Hons) Courses

- ✚ B.Sc. (H) Mathematics
- ✚ B.Sc. (H) Home Science
- ✚ B.A. (H) Economics
- ✚ B.A. (H) English
- ✚ B.A. (H) Hindi
- ✚ B.A. (H) History
- ✚ B.A. (H) Philosophy
- ✚ B.A. (H) Political Science
- ✚ B.A. (H) Psychology
- ✚ B.A. (H) Sanskrit
- ✚ B.A. (H) Sociology
- ✚ B.Com. (H)

1.1(b) (Programme) Courses

- ✚ B.A.(Programme)
- ✚ B.Com. (Programme)

1.2 Entrance Based Course

- ✚ B.A. (H) Business Economics (BBE)

2. Add On / Short Term Courses[#]

- ✚ Certificate Course in Women and Legal Literacy in association with Delhi State Legal Services Authority (DSLISA) Women and Legal Literacy,
- ✚ Certificate and Diploma courses in Foreign Languages (Chinese, Japanese, Spanish, German & French), in association with Department of East Asian Studies, and Department of Germanic and Romance Studies, University of Delhi
- ✚ Certificate Course in Machine Learning
- ✚ Certificate Course in Vedic Mathematics

3. Post Graduate Courses

- ✚ M.A. Philosophy
- ✚ M.A. Political Science
- ✚ M.A. Sanskrit

[#]Relevant information about foreign language and skill courses can be accessed from College website.

COURSES AVAILABLE AND COURSE WISE STUDENTS STRENGTH INTAKE FOR 2020-21

COURSE NAME	Total	UR	SC	ST	OBC	EWS	PH	ECA	SPORTS	J&K
	100%	40.5%	15%	7.5%	27%	10%	5%	1.5%	3.5%	
BA (Prog)	531	214	80	40	144	53	27	8	19	2
B Com (Prog)	231	94	35	17	62	23	11	3	8	2
BA (Hons) Political Science	115	46	17	9	31	12	6	2	4	-
B Com (Hons)	115	46	17	9	31	12	6	2	4	2
BA (Hons) Economics	58	23	9	4	16	6	3	1	2	-
BA (Hons) English	58	23	9	4	16	6	3	1	2	-
BA (Hons) Hindi	58	23	9	4	16	6	3	1	2	-
BA (Hons) History	58	23	9	4	16	6	3	1	2	-
BSc (Hons) Maths	58	23	9	4	16	6	3	1	2	2
BA (Hons) Philosophy	58	23	9	4	16	6	3	1	2	-
BA (Hons) Sanskrit	58	23	9	4	16	6	3	1	2	2
BBE	38	15	6	3	10	4	-	-	-	-
BA (Hons) Sociology	58	23	9	4	16	6	3	1	2	-
BA (Hons) Psychology	58	23	9	4	16	6	3	1	2	-
B.Sc (Hons) Home Science	40	16	6	3	11	4	2	1	1	-

COMBINATIONS FOR DISCIPLINE COURSES IN BA PROGRAMME FOR ADMISSIONS OF 2020-21

	Discipline Combination for BA (Prog)		Number of seats offered					
			Total Seats	UR	SC	ST	OBC	EWS
	DISCIPLINE 1	DISCIPLINE 2	100%	40.5%	15%	7.5%	27%	10%
1	POLITICAL SCIENCE	HISTORY	71	29	11	5	19	7
2	POLITICAL SCIENCE	COMPUTER APPLICATIONS	16	6	3	1	4	2
3	POLITICAL SCIENCE	PUNJABI	14	6	2	1	4	1
4	POLITICAL SCIENCE	PHYSICAL EDUCATION	45	18	8	3	12	4
5	POLITICAL SCIENCE	PHILOSOPHY	50	20	9	3	13	5
6	POLITICAL SCIENCE	HINDI	13	5	2	1	4	1
7	HISTORY	SANSKRIT	28	12	4	2	7	3
8	HISTORY	MUSIC	12	5	2	1	3	1
9	HISTORY	HINDI	25	10	3	2	7	3
10	ECONOMICS	ADVERTISING SMSP	46	19	8	3	12	4
11	ECONOMICS	ENGLISH	25	10	3	2	7	3
12	ECONOMICS	MATHS	25	10	3	2	7	3
13	ECONOMICS	COMPUTER APPLICATIONS	32	13	5	2	9	3
14	PHILOSOPHY	MATHS	10	4	1	1	3	1
15	PHILOSOPHY	SOCIOLOGY	48	19	7	4	13	5
16	PHILOSOPHY	PSYCHOLOGY	22	9	3	2	6	2
17	SOCIOLOGY	MUSIC	8	3	1	1	2	1
18	SOCIOLOGY	PUNJABI	8	3	1	1	2	1
19	PSYCHOLOGY	ENGLISH	13	5	2	1	4	1
20	PSYCHOLOGY	ADVERTISING SMSP	10	4	1	1	3	1
21	PSYCHOLOGY	PHYSICAL EDUCATION	10	4	1	1	3	1
	GRAND TOTAL		531	214	80	40	144	53

NOTE: Students have to choose combinations for discipline courses as given in the table above

SEAT MATRIX UNDER SPORTS QUOTA

S.NO	GAMES/CATEGORY	VACANCY	EVENT
1	ARCHERY	2	1 COMPOUND
			1 RECURVE
2	ATHLETICS	6	1 1500
			1 SHOT PUT
			1 200 M
			1 5000 M
			1 LONG JUMPER
			1 400
3	BOXING	3	1 54 KG
			1 57 KG
			1 60 KG
4	CRICKET	4	2 BATS WOMEN
			1 SPINNER
			1 MEDIUM PACER
5	JUDO	4	1 70 KG
			1 48 KG
			1 63 KG
			1 52 KG
6	KHO-KHO	6	3 RUNNER
			3 CHASER
7	KABADDI	5	2 RAIDER
			2 CORNER
			1 COVER
8	NETBALL	4	1 GD
			1 GS
			1 CENTER
			1 WD
9	SOFTBALL	7	1 CATCHER 3 INFIELD 3 OUTFIELD
10	SHOOTING	4	2 PISTOL
			2 RIFLE
11	VOLLEYBALL	7	4 SPIKER
			1 CENTER BLOCKER
			1 SETTER
			1 LIBERO
12	WRESTLING	2	1 57 KG
			1 59 KG

SEATS UNDER ECA SUB ACTIVITY

Category Code	Category	Sub Category & Code	Seats
1	Dance	2a. Indian Classical	05
2	Debate	3a. Debate (Hindi) 3b. Debate (English)	03 03
3	Digital Media	4a. Photography 4b. Film Making	02 02
4	Fine Arts	5a. Sketching & Painting	02
5	Music Vocal	6a. Indian Classical & Light	02
6	Music Instrumental: Indian	7f. Harmonium/Indian Flute/ Violin Indian flute	01
7	Music Instrumental: Western	8g. Keyboard	01
8	Theatre	9. Theatre	02
9	Yoga	14. Yoga	02
		Total	25

CHOICE BASED CREDIT SYSTEM (CBCS)

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective/minor or skill based courses. The courses can be evaluated following the grading system, which is considered to be better than the conventional marks system. Therefore, it is necessary to introduce uniform grading system in the entire higher education in India. This will benefit the students to move across institutions within India to begin with and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

Outline of Choice Based Credit System:

1. Core Course: A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

2. Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

2.1 Discipline Specific Elective (DSE) Course: Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

2.2 Dissertation/Project: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

2.3 Generic Elective (GE) Course: An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective. P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3. Ability Enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses/Foundation Course: The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement. They ((i) Environmental Science, (ii) English/MIL Communication) are mandatory for all disciplines. AEEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

3.1 AE Compulsory Course (AECC): Environmental Science, English Communication/MIL Communication.

3.2 AE Elective Course (AEEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction. Project work/Dissertation is considered as a special course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem.

3.3 Skill Enhancement Course-SEC Are Value Based and are aimed at providing Hands-on training, competencies, skills, etc.

Refer to <http://www.du.ac.in/du/index.php?page=undergraduate> for the structure, names of papers and other details of various undergraduate courses under Choice Based Credit System.

Structure of B.A. (Prog.) CBCS

SEMESTER-I	SEMESTER-II	SEMESTER-III	SEMESTER-IV	SEMESTER-V	SEMESTER-VI
Discipline Specific Core Paper I	Discipline Specific Core Paper III	Discipline Specific Core Paper V	Discipline Specific Core Paper VII	Discipline Specific Elective (DSE-1A)	Discipline Specific Elective (DSE-1B)
Discipline Specific Core Paper II	Discipline Specific Core Paper IV	Discipline Specific Core Paper VI	Discipline Specific Core Paper VIII	Discipline Specific Elective (DSE-2A)	Discipline Specific Elective (DSE-2B)
AECC-1-English/MIL Communication	AECC-2-EVS	SEC-1	SEC-2	SEC-3	SEC-4
Core Language-English-1	Core Language2-MIL-1 (Hindi/Sanskrit/Punjabi)	Core Language-MIL-2 (Hindi/Sanskrit/Punjabi)	Core Language-English-2	GE-1	GE-2

Structure of B.Com. CBCS

SEMESTER-I	SEMESTER-II	SEMESTER-III	SEMESTER-IV	SEMESTER-V	SEMESTER-VI
Core Paper I	Core Paper III	Core Paper V	Core Paper VII	Discipline Specific Elective (DSE-1A)	Discipline Specific Elective (DSE-1B)
Core Paper II	Core Paper IV	Core Paper VI	Core Paper VIII	Discipline Specific Elective (DSE-2A)	Discipline Specific Elective (DSE-2B)
AECC-1-EVS	AECC-2- English/MIL Communication	SEC-1	SEC-2	SEC-3	SEC-4
Core Language-English-1	Core Language2-MIL-1 (Hindi/Sanskrit/Punjabi)	Core Language-MIL-2 (Hindi/Sanskrit/Punjabi)	Core Language-English-2	GE-1	GE-2

STRUCTURE OF B.SC(H) / B.A (H)/ B.COM (H) COURSES UNDER CBCS

SEMESTER-I	SEMESTER-II	SEMESTER-III	SEMESTER-IV	SEMESTER-V	SEMESTER-VI
AECC 1- EVS/ COMMUNICATION (ENGLISH/HINDI/SKT.)	AECC 2- EVS / COMMUNICATION (ENGLISH/HINDI/SKT.)	CORE PAPER-5	CORE PAPER-8	CORE PAPER-11	CORE PAPER-13
CORE PAPER1	CORE PAPER-3	CORE PAPER-6	CORE PAPER-9	CORE PAPER-12	CORE PAPER-14
CORE PAPER-2	CORE PAPER-4	CORE PAPER-7	CORE PAPER-10	DSE-PAPER 1	DSE-PAPER 3
GE-1	GE-2	GE-3	GE-4	DSE-PAPER 2	DSE-PAPER 4
		SEC-1	SEC-2		

- AECC is compulsory for all students to study in semester 1 and 2.
- DSC- Discipline Specific Core
- DSE (Discipline Specific Elective) to be offered by the department.
- GE-generic elective chosen from an unrelated discipline.
- MIL-Modern Indian Language (includes Hindi/Sanskrit/Punjabi)
- SEC-(Skill Enhancement Course) are value based and are aimed at providing hands-on training, competencies, skills etc.

ADMISSION GUIDELINES AND SCHEDULE OF VARIOUS UNDER-GRADUATE COURSES FOR THE ACADEMIC SESSION 2020-21

1 Admissions to Undergraduate Courses 2020-21

Admissions to undergraduate (UG) courses at the University of Delhi are **merit-based** (that is, based on marks scored in Class XII Board/qualifying examinations) or **entrance-based** (that is, based on written/practical tests depending on the course selected by an aspiring student).

- All applicants must register through the University of Delhi online admissions portal <https://ug.du.ac.in>
- All undergraduate admissions for 2020-21 will be administered only through this portal.

There is no offline admission for any applicant.

- Only eligible applicants who have registered online through the university portal can be considered for admission.
- Applicants will be required to appear in person at the University of Delhi only at the very end of the admission process, for verification of certificates as per the schedule to be announced by the University/ College.
- All other admission procedures are to be completed by the applicant using the unique login ID they create on the Delhi University Undergraduate admissions portal (Registration process to be announced on the University website).

Eligibility Criteria for Undergraduate Courses

- The applicant must be a citizen of India. (Applicants seeking admission under the Foreign Students' category to apply separately on Foreign Students' Registry website, <http://fsr.du.ac.in>.)
- The applicant should have passed the Class XII examination of any Board/ University examination in India or in any foreign country recognized as equivalent to the 10+2 system by the Association of Indian Universities (AIU).

- The applicant should have “passed” individually in each subject required (including practicals if any) for calculating merit and eligibility to the course they seek admission in.
- Applicants with gap year(s) will not be at any disadvantage for the purpose of admission to undergraduate courses.
- Applicants under the UR/SC/ST/OBC/EWS categories are eligible to seek admission based on both merit and entrance tests to courses in all Colleges/ Departments (except Minority Colleges, wherein some categories may not be applicable).
- Applicants from the Sikh and Christian minorities may also seek admission under the minority quota in the Minority Colleges of the University.
- The following categories are designated “**supernumerary**”:
 - i) PwBD (Persons with Benchmark Disabilities);
 - ii) CW (Children/Widows of Personnel of the Armed Forces including Para-Military);
 - iii) KM (Kashmiri Migrants);
 - iv) Prime Minister’s special scholarship for Jammu and Kashmir;
 - v) SS (Nominated Sikkimese Students);
 - vi) WQ (Ward Quota);
 - vii) ECA (Extra-Curricular Activities);
 - viii) Sports.

Note: Categories i –viii above are applicable to courses where admission is based on merit. For courses where admission is based on entrance tests, only categories i and ii above are applicable.

1.1 Fees for Online Registration

Registration fee for Merit-based courses for UR/OBC	250
Registration fee for SC/ST/PwBD/EWS	100
Additional Registration fee for ECA/Sports	100
Additional Registration fee for each Entrance-based course for UR/OBC	750
Additional Registration fee for each Entrance-based course for SC/ST/PwBD/EWS	300
Admission Cancellation fee	1000

The online registration process is completed only after realization of the registration fee. Applicants must ensure that the registration fee is submitted to the correct portal; submissions that have been made via any other link than made available through the applicant’s Dashboard on the University undergraduate admissions portal will not be considered.

The applicants are advised to complete the registration process well in time and not wait for the last day.

Registration fee will not be refunded in any circumstances, including if the applicant is found ineligible for the course or respective category at a later stage. The applicant is

advised to check that they satisfy all eligibility criteria for the course(s) for which they are applying.

Permission to appear in the entrance test is subject to the applicant's fulfilling the eligibility requirements prescribed for applying to the concerned course of study. In case an applicant does not meet any eligibility criteria prescribed for applying to the concerned course and appears in the entrance test, **it is at the applicant's own risk and cost. If at any stage, it is found that eligibility requirements are not fulfilled, the admission, if granted, shall be cancelled *ipso facto*.**

2 Undergraduate Merit-based Admission Process

Courses offered by the University

Undergraduate courses are offered by the University through its affiliated colleges in various streams of studies under different faculties namely Arts, Social Sciences, Applied Social Sciences and Humanities, Commerce and Business Studies, Mathematical Sciences, Sciences and Inter-Disciplinary and Applied Sciences. Courses. The University of Delhi has implemented the Choice Based Credit System (CBCS) for all its undergraduate programmes (see Appendix X for information regarding course structure). The various criteria for eligibility for each of the courses offered at undergraduate level are listed below. **Applicants must check these thoroughly to see if they satisfy the requirements.**

Admission to these courses is made through the various criteria and procedures specified by the University in this Bulletin of Information. There are no additional eligibility criteria set by the Colleges besides the ones stipulated by the University through the Bulletin of Information.

2.1 Course-wise Merit List for Merit-based UG Admissions

The Suggested Course- and Category-wise Merit List published on the University website shall be adhered to by all Colleges/ Departments of University of Delhi.

The marks entered by the applicant (at the time of registration on the UG Admissions Portal) will serve as the basis for computing the total marks for course-specific combinations of “**Best Four**” for admission in courses through the faculties of Arts, Commerce, Mathematical Sciences, Music, Social Sciences, Applied Social Sciences & Humanities, and “**Three Subjects**” for admission in courses under faculties of Sciences and Applied Sciences. This may be displayed on the UG Admissions Portal before the declaration of First Cut-Off marks by the Colleges/ Departments.

A separate updated merit list will be published as an Annexure for applicants whose marks are updated after the publication of the Suggested Course and Category-wise Merit List.

In order to facilitate the said Merit List, the applicant may choose subjects as relevant from List A and List B.

2.1.1 Relaxations in Course-specific Eligibility Criteria

- To determine their eligibility and merit, applicants from the SC/ST categories shall be given a relaxation to the extent of 5% in the respective eligibility criteria and merit for admission prescribed for applicants from the UR category. If, after giving 5% relaxation, these reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill all the reserved seats in the course concerned. Eligibility in such cases is pass percentage.
- To determine the eligibility and merit, applicants from the OBC category shall be given a relaxation in the respective eligibility in the qualifying examination to the extent of 10% of the eligibility marks prescribed for applicants from the UR Category. For example, if the minimum eligibility for admission to a course is 40% for the UR Category applicants, the minimum eligibility for the OBC category will be 36% (i.e. 40% minus 10% of 40%).
- Applicants from the PwBD category shall be given a relaxation in the respective eligibility for the course concerned in the qualifying examination to the extent of 5%. For example, if the minimum eligibility for admission to a course is 40% for the UR Category applicants, the minimum eligibility for the PwBD category will be 38% (i.e. 40% minus 5% of 40%).
- Applicants from the CW category shall be given a relaxation of 5% in the respective eligibility for the course concerned in the qualifying examination. For example, if the minimum eligibility for admission to a course is 40% for the UR Category applicants, the minimum eligibility for the CW category will be 38% (i.e. 40% minus 5% of 40%).
- Eligibility Criteria for merit-based admissions under the EWS category shall be identical to that of UR category.

2.1.2 Ascertaining Course-specific Eligibility and Calculating Merit Lists of Subjects:

List A: Language Subjects					
List A₁					List A₂
Assamese Core/ Assamese Elective	Gujarati Core/ Gujarati Elective	Maithili Core/ Maithili Elective	Odia Core/ Odia Elective	Tamil Core/ Tamil Elective	Arabic Core/ Arabic Elective
Bengali Core/ Bengali Elective	Hindi Core/ Hindi Elective	Malayalam Core/ Malayalam Elective	Punjabi Core/ Punjabi Elective	Telugu Core/ Telugu Elective	French Core/ French Elective
Bodo Core/ Bodo Elective	Kannada Core/ Kannada Elective	Manipuri Core/ Manipuri Elective	Sanskrit Core/ Sanskrit Elective	Urdu Core/ Urdu Elective	German Core/ German Elective
Dogri Core/ Dogri Elective	Kashmiri Core/ Kashmiri Elective	Marathi Core/ Marathi Elective	Santhali Core/ Santhali Elective		Italian Core/ Italian Elective
English Core/ English Elective	Konkani Core/ Konkani Elective	Nepali Core/ Nepali Elective	Sindhi Core/ Sindhi Elective		Persian Core/ Persian Elective
					Spanish Core/ Spanish Elective
List B : (Elective Subjects)					
Accountancy	Computer Science/ Computer Applications/ Informatics Practices		Mathematics		
Anthropology	Economics		Philosophy/Logic and Philosophy		
Biology/ Biochemistry/ Biotechnology	Geography		Physics		
Business Mathematics	Geology		Political Science		
Chemistry	History		Psychology		
Civics	Home Science		Sociology		
Commerce/ Business Studies	Legal Studies		Statistics		

Computing Merit Score: General Guidelines Course specific eligibility criteria determine the merit score on which admission to each course is based. Applicants must study these

criteria carefully to understand if they qualify. The detailed course specific criteria are in sections 2.2 – 2.6 below.

1. All academic subjects may be treated as “elective.” The subjects eligible for computation (subject to course-specific criteria) are listed above in List A and List B.
2. The University may define any other relevant subjects as academic/ elective for a particular course.
3. Merit is calculated through course-specific combinations of marks obtained in the qualifying examination in the “**Best Four**” subjects for admission to courses through the faculties of Arts, Commerce, Mathematical Sciences, Music, Social Sciences, Applied Social Sciences & Humanities, and course-specific combinations of “**Three Subjects**” for admission to courses under the faculties of Sciences and Applied Sciences.

2.1.3 Special Instructions for Boards other than CBSE

1. If a paper’s title does not match with what is specified in List A and List B above, it is mandatory for the applicant to provide a content equivalence certificate from the Principal/Head of the Institution last attended, certifying that the paper’s content is equivalent to NCERT Class XII syllabus for that paper. This equivalence certificate must be accompanied by a copy of the syllabus of the paper attested by the Principal/Head of the Institution. However, the University of Delhi’s decision on the matter will be final and binding.
2. If the applicant has studied “Botany” and “Zoology” separately, the total of marks in both these papers must be entered in the respective fields for theory and practicals under the heading “Biology” in the field provided in your admission form.
3. If the applicant’s mark sheet contains both Class XI and XII marks, the applicant must enter **only the Class XII marks** in the respective fields provided in the admission forms.
4. Applicants should have passed theory and practical separately. Any paper with both theory and practical component will be considered only in the ratio **70 (theory) : 30 (practical)** if the theory component of the paper is less than 70%. The applicant should separately fill into the online Admission Form the marks obtained and maximum marks for theory and practical each, and the totals, as per their marksheet. In case the **theory/practical breakup is not specified**, the applicant will be required to enter only their total marks in the first field (“Theory”) for that paper in the online Registration Form. (See Appendix IX, Example 1 for sample calculations.)
5. “*Internal Assessment*” marks, if any, mentioned in the marksheet will not be used for any calculations. (See Appendix IX, Example 2 for sample calculations.)
6. Any discrepancy in the entry of marks pertaining to theory, practicals or totals will be the sole responsibility of the applicant. Applicants are advised to exercise utmost care in filling up the registration form as errors in entry may lead to summary rejection of

the form.2.2 Merit-based admission to B. A. (Hons.) courses offered through the Faculty of Arts

Course	Course-specific Eligibility Criteria and Combination of Subjects for Calculation of Merit
B.A.(Hons.) English	<ul style="list-style-type: none"> • An aggregate of 45% marks in the qualifying examination. • The applicant must have studied and passed English in the qualifying exam and should include English for calculation of 'Best Four' percentage. • Merit shall be determined on the basis of "Best Four" featuring one language and three best academic/elective subjects from among the subjects in List A and List B. • Inclusion of any subject other than those from List A and List B in the combination of best three will lead to a deduction of 2.5% per such subject included in the aggregate "Best Four" percentage. • An advantage of 2% in the 'Best Four' percentage will be given to those applicants who have studied English as an elective subject (See List A).
B.A.(Hons.) Hindi	<ul style="list-style-type: none"> • An aggregate of 45% marks in the qualifying examination. • Applicants securing 40% or more marks in the aggregate in and 50% marks in Hindi in the qualifying examination are also eligible for admission to the relevant Honours Course. • Applicants who have passed the intermediate Examination of an Indian University/Board with at least 40% marks in the aggregate and also "Prabhakar in Hindi" shall be eligible for admission. • The applicant must have studied and passed Hindi in the qualifying exam and should include Hindi for calculation of 'Best Four' percentage.
B.A.(Hons.) Arabic/ Bengali/ Persian/ Punjabi/ Sanskrit/ Urdu	<ul style="list-style-type: none"> • An aggregate of 45% marks in the qualifying examination. • Applicants securing 40% marks in the aggregate and 50% marks in the subject concerned are also eligible for admission to the relevant Honours Course. • Applicants who have passed the intermediate Examination of an Indian University/Board with at least 40% marks in the aggregate and also one of the following examinations shall be eligible for admission to the respective subject of the Honours Course given below: <ul style="list-style-type: none"> ◦ Maulvi Fazil in Arabic ◦ Munshi Fazil in Persian ◦ Gyani in Punjabi ◦ Shastri in Sanskrit ◦ Adib Fazil in Urdu • The merit shall be determined on the basis of one language and three best academic/elective subjects from List A and List B above. • Inclusion of any subject other than those from List A and List B in the combination of best three will lead to a deduction of 2.5% per such subject included in the aggregate "Best Four" percentage.

	<ul style="list-style-type: none"> For admission to Honours in any language course, advantage of 2% will be given in the aggregate 'Best Four' percentage to those applicants who have studied that particular elective language. In case the applicant has not studied a language at qualifying examination level and is seeking admission to an Honours course in that language, deduction of 5% will be imposed on 'Best Four' aggregate percentage.
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2.2 Merit-based admission to B.A. (Hons)/ BA (Vocational) courses offered through the Faculty of Social Sciences

Course	Course-specific Eligibility Criteria and Combination of Subjects for Calculation of Merit
B.A.(Hons.) Applied Psychology/ Geography/ History/ Political Science/ Social Work/ Sociology/ Philosophy/ Psychology	<ul style="list-style-type: none"> An aggregate of 45% marks in the qualifying examination. Merit shall be determined on the basis of one language and three best academic/elective subjects as specified in List A and List B. Inclusion of any subject other than those from List A and List B in the combination of best three will lead to a deduction of 2.5% per such subject included in the aggregate "Best Four" percentage. Out of three academic/elective subjects chosen above, one must be the concerned subject in which the admission is sought, failing which a deduction of 2.5% will be imposed on the aggregate "Best Four" percentage. The deduction will not be applicable to BA(Hons) Social Work and BA(Hons) Philosophy. Admission to B.A. (Hons.) Applied Psychology will be based on 'Best Four' percentage as in B.A. (Hons.) Psychology. Admission to B.A. (Hons.) Social Work and B.A. (Hons.) Philosophy will be based on 'Best Four' percentage including one language and three academic/elective subjects.
B.A.(Hons.) Economics	<ul style="list-style-type: none"> An aggregate of 45% marks in the qualifying examination. The applicant must have studied and passed Mathematics at the qualifying examination for admission to B.A. (Honours) in Economics. The merit shall be determined on the basis of one language and three best academic/elective subjects as specified in List A and List B above. Out of three academic/elective subjects chosen above, one must be the concerned subject in which the admission is sought, failing which a deduction of 2.5% will be imposed on the aggregate "Best Four" percentage. Inclusion of any subject other than those given in Lists A and B in the "best three" will lead to a deduction of 2.5% per subject on the aggregate of the Best Four.

2.3 Merit-based admission to BA (Programme)

Applicants choose a combination of two "discipline" subjects from the combinations offered by the Colleges (see Appendix II to see the combinations and seats offered by respective colleges). Criteria for admissions to this course are based on the desired combination.

Course	Course-specific Eligibility Criteria and Combination of Subjects for Calculation of Merit
B.A. Prog. (Discipline Subject Combination	<ul style="list-style-type: none"> An aggregate of 40% marks in the qualifying examination. The merit shall be determined on the basis of one language (core/elective/functional) and three best academic/elective subjects as specified in List A and List B above may be chosen.

based admission)	<ul style="list-style-type: none"> • One non-listed subject (besides the elective subjects in Lists A and B) can be included in calculation of 'Best Four' without any deduction. • A deduction of upto 5% on 'Best Four' percentage may be imposed if there is a change of stream for admission to B.A. programme. Information regarding any such deductions specific to each college will be made available by the Colleges on the University website. • If more than one non-listed subject is included for calculation of 'Best Four', a deduction of 2.5% each in 'Best Four' may be levied in addition to deduction due to change of stream, if any.
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2.4 Merit-based admission to B.Com. (Hons)/ B.Com. Courses offered through the Faculty of Commerce and Business Studies

Course	Course-specific Eligibility Criteria and Combination of Subjects for Calculation of Merit
B.Com. (Hons.)	<ul style="list-style-type: none"> • An aggregate of 45% marks in the qualifying examination. • The applicant must have studied and passed Mathematics/Business Mathematics/ equivalent paper as specified in Appendix VIII at the qualifying examination for admission to B. Com. (Hons.). • Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following: <ul style="list-style-type: none"> ◦ An aggregate of 45% or more in English/Hindi and combination of best three among the following subjects: Mathematics, Accountancy, Economics and Business Studies/ Commerce. ◦ Inclusion of any subject from List B other than mentioned above in the combination of best three will lead to a deduction of 1% per subject on the aggregate. • Inclusion of any subject other than those in List A and List B in the combination of best three will lead to a deduction of 2.5% per subject on the aggregate of the Best Four.
B.Com.	<ul style="list-style-type: none"> • An aggregate of 40% marks in the qualifying examination. • Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following: <ul style="list-style-type: none"> ◦ An aggregate of 40% or more in English/Hindi and combination of the best three from among the following subjects: Mathematics, Accountancy, Economics and Business Studies/ Commerce. ◦ Inclusion of any subject from List B other than mentioned above in the combination of best three will lead to a deduction of 1% per subject on the aggregate. • Inclusion of any subject other than those in Lists A and B in the combination of best three will lead to a deduction of 2.5% per subject on the aggregate of the Best Four.

2.5 Merit-based admission to courses offered through the Faculty of Sciences and Inter-Disciplinary & Applied Sciences

Course	Course-specific Eligibility Criteria and Combination of Subjects for Calculation of Merit
B.Sc.(Hons.) Home Science	<ul style="list-style-type: none"> • 50% or more marks in the aggregate of any three of Physics/ Chemistry, Biology/ Biotechnology/ Biochemistry and other subjects from List B.

- | | |
|--|---|
| | <ul style="list-style-type: none">• Merit will be calculated based on aggregate percentage including at least one subject of Physics/Chemistry, Biology/ Biotechnology/ Biochemistry. |
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2.6 Undergraduate Merit-based Admission Process

Step I: Registration on the UG portal

The applicant uses the university UG Admissions portal to create their personal username and password, fills in their registration form, chooses their courses of interest, and uploads the required documents. (*Detailed guidelines on how to register will be uploaded on the University website in due course*). **The applicants must exercise extreme care in filling up their form.** Much of the information entered by the applicants into the form will not be possible to edit and correct after submission of the form.

1. All the candidates seeking admission to the Undergraduate (UG) courses are required to register online.
2. Any first time user, in order to access UG Admission Portal, need to register on the portal with a valid e-mail ID.
3. Applicants who do not have a valid e-mail ID must create an e-mail ID before proceeding.
4. The applicant needs to keep this e-mail ID handy because it will be required to access his / her account on the portal as well as for all the future correspondence throughout the admission process
5. The default settings allow all applicants to register for all courses (without any penalties).
6. The applicants will be eligible to take admission in all the colleges and courses **provided they satisfy the cut-off of the colleges and the eligibility for the selected courses.**
7. If applicants have examination results pending or have reappeared in papers, they will be able to update these marks by logging into their Dashboards till the last date of admissions in the University.
8. Utmost care must be exercised in uploading the documents. Applicants will need scanned copies of the certificates on the basis of which they wish to claim admission
 - a. Class X certificate
 - b. Class XII certificate
 - c. Relevant reservation certificate issued by competent authority
 - d. Self-attested copies of requisite certificates for admission under sports/ ECA category
 - e. Link of the uploaded clip for admission against music
 - f. Photo identity card (Aadhar Card, Driving License, PAN Card, Voter Identity Card, Passport or School Identity Card)

9. Applicants will be responsible for all information they upload, including copies of certificates. They will also be responsible for the quality and authenticity of the files they upload. The applicants will be able to see the preview of their form and the uploaded documents. The applicants are advised to take all care to avoid rejection on this basis during the admission process.

Step II: Payment of the registration fees

The application form will be deemed submitted only when the applicant has paid the relevant registration fee. This fee must be paid only through the link provided through the applicant's Dashboard. There is no method available to applicants other than this online link generated for payment of the registration fee. When the applicant has successfully submitted the registration fee online, they are advised to keep records of the payment's transaction ID, Credit Card/ Debit card/ Netbanking details and date of transaction as proof for future reference. Further, the applicants are advised to complete the process well before the deadline in order to avoid any last minute glitches.

Step III: Reopening of the portal

The application will be allowed to update the marks and make minor corrections in the form during this window provided to them. **This will only be a one time process.**

Step IV: Declaration of Cut-off

The University shall declare a minimum of five Cut-Offs. In case, there are still some vacant seats left, further Cut-Offs may be announced by the University. If needed, the University may also conduct special drive in order to fill vacant seats against reserved category. In case of vacant seats left after the first five Cut-Offs, there will be a special Cut-Off only for those candidates who could not/ did not take admission in the initial five Cut-Offs for whatsoever reasons.

Special Cut-Off

- i. The cut-off for the Special Cut-Off admissions will be the last cut-off declared by the college for a particular course. That is, if a college had declared 3rd cut-off for a particular course and no further cut-off was declared thereafter, and there are vacant seats after the University has completed the 5th round of cut-off, the Special Cut-Off for this particular course of the College will be that as declared in the 3rd cut-off.
- ii. The colleges will declare the number of seats left vacant in each course after the 5th Cut-Off. iii. **There will be no movement allowed during this Special Cut-Off.**
- iii. The applicant gives his/ her preferences of the available course (A) and available colleges (B)
- iv. The allotments to the course and the colleges, **only for the Special Cut-Off**, will be made centrally using the formula (min A + min B) where A is the preference to a course and B the preference to a college, B will be dependent on A.

Step V: Selection of Course and College

Upon declaration of the *n*th Cut-Off list, applicants must log in to their Dashboards on the UG admission portal to **choose the course and college they wish to claim admission** in from the list of colleges and courses they are eligible for. At a time, during a cut-off list, the **applicant is allowed to choose only one course and one college. Multiple simultaneous admissions are not permitted.**

- i. Please note selection of applicant's college and course can be made only online through their own Dashboard on the UG admissions portal. There will be no physical visit to the colleges at this point in the process.
- ii. The procedure for choosing the course and the college by the applicant must be completed within the stipulated time interval.
- iii. **Within a cut-off the applicant will not be allowed to change his/ her choice of course and college.**

Step VI: Online verification of documents by respective colleges

The College shall verify the documents uploaded by the applicant for eligibility and meeting the required Cut -Off.

- i. Course in-charge to verify the minimum qualifications and cut-off requirement, else to decline.
- ii. Convenor admission to recheck and approve the admission or decline.
- iii. Principal to approve admission for cases approved in (ii) and to confirm declining admission for those declined by the Convenor.
- iv. In case of lack of necessary documents, candidate to be contacted on email/phone so that the same may be provided. In case the candidate does not respond, or where documents remain insufficient, the admission to be declined citing reason. **No application will be left undecided. It will either be approved or declined.**
- v. The applicant to be communicated the status of the application on their dashboard.
- vi. Those approved are required to pay the fee and receive a confirmation of their admission. Those declined admission are provided a link to raise any objection with the Grievance Committee.

Step VII: Payment of fees to confirm admission

Once the Principal of the College has approved their admission, the applicant will receive a link on their Dashboard on the UG Admissions portal through which they must submit the college/course fees due. **This fee can only be paid online through the portal.**

- i. The applicant is advised to **pay the fee without delay within 24 hours** of the approval of admission by the Principal of the College, and **save the acknowledgement slip**

bearing transaction ID, Credit Card/ Debit card/ Netbanking details and date of transaction as a proof for future reference. On successful payment of fees, the applicant is granted provisional admission to the said college.

- ii. It is extremely important that applicants pay the fee within the timeframe allocated, failing which it will be concluded that the applicant is not interested in the course of study at that college, and the admission will be automatically cancelled.
- iii. Once the applicant has gained admission, they will have to sign an online declaration stating, *“All the information provided by me are correct. In case any information provided by me is found to be false and/ or is not supported by the documents presented by me, I understand that the admission will be immediately cancelled and no fees will be refunded. I shall abide by all the rules and regulations laid down by the University and the College.”*

Step VIII: Physical verification of the original documents

The uploaded documents will be verified by the respective colleges within the stipulated time period. **If at this stage it is found that the information given by the applicant is false and/ or is not supported by the documents presented, the admission will be immediately cancelled. No fees will be refunded in such cases.**

Process for change of Course/College in subsequent Cut-Offs

If, in subsequent lists, the applicant finds themselves eligible for admission to any other colleges/courses, they should ensure their eligibility by carefully examining the eligibility requirements of the Course/College/ Department.

- i. **Applicants are advised to exercise extreme care to ensure that they meet the requirements for the Course/College.** Once they are certain they wish to cancel admission in the course/college they initially had gained admission to in the previous list, the applicant must log in to the UG Admissions portal to cancel their admission through their Dashboard.
- ii. A cancellation fee will be levied, and they may now choose a new combination of course and college, subject to eligibility and meeting course-specific requirements. Once again, the applicant must complete steps V-VIII.
- iii. Only one cancellation is allowed per Cut-off list. Cancellation for readmission in another merit-based college/course will not be possible in the first Cut-off list. Such cancellations wherein the applicant seeks readmission in another merit-based college/course option may be attempted only in subsequent list onwards. Within a cutoff the applicant will not be allowed to change his/ her choice of course and college. The total number of cancellations will be restricted to (n-1) where "n" is the total number of Cut-off Lists.
- iv. Once an applicant has cancelled his/ her admission, he/ she cannot be re-admitted to that course/college automatically, and must undergo the admission process anew,

subject to availability of seats and the applicant meeting course-specific eligibility requirements.

- v. When the applicant cancels their previous admission in the subsequent Cut-Off List, the refunded fee amount will be visible in the “Wallet” section of the Dashboard. A cancellation fee of Rs. 1,000 (Rupees One thousand only) will be deducted and this will be reflected in the refunded amount visible in the “Wallet”.
- vi. Through the Dashboard after the subsequent admission is approved, the admission fee will be adjusted automatically and the applicant will have to pay only the balance fee if it is more than the fees already paid at the previous college. If the fee in the latter college is less, the balance will be refunded to the applicant’s account or to an account declared by the applicant as per the College/University rules after the admissions are closed.

In case of any change in the admission process for Merit based UG admission, it will be notified on the website of the University of Delhi. All aspirants must register online as per the procedure and schedule that will be notified on the University of Delhi website (www.du.ac.in).

3 Entrance-based Admission to Undergraduate Courses

Admission to undergraduate courses based on entrance tests (wherein admissions will be made based on marks scored in the entrance test and qualifying class XII examination) are offered by the University of Delhi through some of its colleges/departments in various streams of study.

The National Testing Agency (NTA) has been entrusted with the conduct of University of Delhi. Entrance Examination 2020 for Admissions to Entrance based Undergraduate and Postgraduate Courses.

3.1 About National Testing Agency (NTA)



The Ministry of Human Resource Development (MHRD), Government of India (GoI) has established National Testing Agency (NTA) as an independent autonomous and self-sustained premier testing organization under Society Registration Act, 1860 for conducting efficient, transparent and international standards tests in order to assess the competency of candidates for admissions to premier higher education institutions.

The objectives of NTA, inter-alia, include:

- i. To conduct efficient, transparent and international standard tests in order to assess the competency of candidates for admission.
- ii. To undertake research on educational, professional and testing systems to identify gaps in the knowledge systems and take steps for bridging them.
- iii. To produce and disseminate information and research on education and professional development standards.

3.2 General Pattern of Entrance Tests

- 1) Selection/ Admission will be done according to the merit list prepared on the basis of the marks secured in the written entrance test.
- 2) The written entrance test, of two hours duration, will consist of multiple-choice questions (MCQs) (four choices each) designed to evaluate the aptitude of the applicants through areas as relevant to each subject.
- 3) There will be 100 questions. Each correct answer will get a score of plus 4 marks, each wrong answer will get a score of minus 1 mark and a question not answered will get a score of zero marks.
- 4) For admission to Music courses, the entrance test will be of a practical nature.

3.2.1 Information pertaining to Entrance Examinations

- i. Applicants must visit the UG Admissions Portal for all news and updates regarding Entrance test centers and generation of Admit Card.
- ii. All applicants must take a print out of the Admit Card, when made available, and carry it with them when reporting to the Entrance Test Centre. The quality of the Admit Card should be of print quality adequate for verification.
- iii. The applicant shall also carry an identity card bearing the applicant's photograph for verification (Aadhar Card, Driving License, PAN Card, Voter Identity Card, Passport or College Identity Card, a copy of which has been uploaded with the application form).
- iv. The University is not responsible in case an applicant has opted for more than one course for which admission is based on entrance tests and there is a clash of date/time in the entrance test schedule.

3.3 Courses for which Admissions are based on Entrance Tests

Faculty Course Colleges/Departments of Instruction

Faculty	Course	Colleges / Departments of Instruction
Faculty of Applied Social Sciences and Humanities	B.A. (Honours) Business Economics [BA(H)BE]	<ul style="list-style-type: none">• Aryabhatta College• Bhim Rao Ambedkar College• College of Vocational Studies• Gargi College• Lakshmibai College• Maharaja Agarsen College• Shivaji College• Sri Guru Gobind College of Commerce• Sri Guru Nanak Dev Khalsa College• Sri Guru Tegh Bahadur Khalsa College

3.4 Eligibility and Selection Procedure for UG Courses with Entrance based Admissions

List A and List B remain the same as in the previous section.

3.4.1 Courses offered through the Faculty of Applied Social Sciences and Humanities

Course Course-specific Eligibility Criteria and Basis of Selection

Course	Course-specific Eligibility Criteria and Basis of Selection
B.A. (Hons.) Business Economics/	<ul style="list-style-type: none">• Aggregate of 60% or more marks in the qualifying examination in four subjects: English, Mathematics and any two other subjects included in List B.• Selection will be based on the rank computed from the combined weighted average of percentage scored in the entrance test and the percentage scored in the qualifying examination where the weights are: Entrance Test: 65%, Qualifying Examination: 35%. The entrance test will examine the following areas:<ul style="list-style-type: none">• Quantitative Ability• Reasoning and Analytical Ability• General English• Business and General Awareness

3.5 Entrance-based UG Admission Process

Step I: Registration on the UG portal

The applicant uses the university UG Admissions portal to create their personal username and password, fills in their registration form, chooses their courses of interest, and uploads the required documents. (Detailed guidelines on how to register will be uploaded on the University website in due course). **The applicants must exercise extreme care in filling up their form.** Applicants will not be permitted to edit and correct the form once submitted.

1. All the candidates seeking admission to the Undergraduate (UG) courses are required to register online.
2. Any first time user, in order to access UG Admission Portal, need to register on the portal with a valid e-mail ID.
3. Applicants not having a valid e-mail ID must create an e-mail ID before proceeding.
4. The applicant needs to keep this e-mail ID handy because it will be required to access his / her account on the portal as well as for all the future correspondence throughout the admission process
5. The applicants can register for as many entrance based courses as they wish. The registration fee for each entrance test will be charged individually. If any applicant applies for more than one course and the entrance test schedule for the courses applied

for coincides, the University shall not be responsible for this. However, the competent officials will try their best to identify those applicants who are applying for admissions in multiple courses from the registration portal to allocate the same or nearby Test Centres, in case of examinations for these courses are on the same day.

6. In the case of courses being run at multiple colleges, or entrance tests covering more than one course, the applicants are required to state their order of preference of course and/or college.

(a) Applicants to BMS/ BA(H)BE/BBA(FIA) must fill all the college-course choices.

There are 21 choices for female applicants and 17 for male applicants. The applicant should mark "1" for their most preferred college-course, "2" for the next most preferred and so on. **The college-course to which an applicant does not want admission should be marked "No Preference". Where "No Preference" is selected, that college-course shall not be offered to the applicant.**

If a college-course is marked with a preference number, the same may be allotted to the applicant and the applicant would be required to take admission in that college-course in order to be eligible for any future changes in college and course.

(b) Applicants to B.El.Ed must fill all the eight college choices. The course is available only to women. The applicant should mark "1" for their most preferred college, "2" for the next most preferred college and so on. **The college to which an applicant does not want admission should be marked "No Preference".**

Where "No Preference" is selected, that college shall not be offered to the applicant. If a college-course is marked with a preference number, the same may be allotted to the applicant and the applicant would be required to take admission to that college in order to be eligible for any future changes in college.

Applicants are advised to **examine the choice of liberal options** (visit the Department website <http://doe.du.ac.in>.) offered by each college before finalizing their preference order.

7. Admission will not be granted to any applicant whose name has appeared in the allotment list but who fails to meet the minimum eligibility criteria for the course. Entrance test fee will not be refunded in any circumstances.
8. If applicants have examination results pending or have reappeared in papers, they will be able to update these marks by logging into their Dashboards till the admission to the programme is open.
9. Utmost care must be exercised in the upload of documents. Applicants will need scanned copies of the certificates on the basis of which they wish to claim admission
 - (a) Class X certificate
 - (b) Class XII certificate

- (c) Relevant reservation certificate issued by competent authority
- (d) Link of the uploaded clip for admission against music
- (e) Photo identity card (Aadhar Card, Driving License, PAN Card, Voter Identity Card, Passport or School Identity Card)

10. Applicants will be responsible for all information they upload, including copies of certificates.

They will also be responsible for the quality and authenticity of the files they upload. The applicants will be able to see the preview of their form and the uploaded documents. The applicants are advised to take all care to avoid rejection on this basis during the admission process.

Step II: Payment of the registration fees

The application form will be deemed submitted only when the applicant has paid the relevant registration fee. This fee must be paid only through the link provided in the applicant's Dashboard. There is no method available to applicants other than the online link for payment of the registration fee. When the applicant has successfully submitted the registration fee online, they are advised to keep records of the payment's transaction ID, Credit Card/ Debit card/ Net banking details and date of transaction as proof for future reference. Further, the applicants are advised to complete the process well before the deadline in order to avoid any last minute glitches. The registration fee for each entrance-based course will be charged separately. For example, if an applicant under a UR category selects BMS/BA(H)BE/BBA(FIA) and FYIPJ he / she shall have to pay Rs 750/- + Rs. 750/- = Rs. 1,500/-.

Step III: Entrance Test (Written/Practical/ Trials)

The applicant will need to register for the entrance test, and appear for it as per notification on the university website.

- i. Applicants to BA(H)BE/BMS/BBA(FIA), BTech(IT&MI), BA(HSS), B.El.Ed., BSc(PE,HE&S), BA(H)MMC and FYIPJ are required to appear for a written entrance test as applicable to each course in order to be considered for admission to the course. The test shall be of multiple-choice type. The written entrance test will be conducted by NTA.
- ii. Applicants to BA (Hons.) Music are required to appear for a practical entrance test in order to be considered for admission to the courses. The modalities will be notified on the website of the University of Delhi. However, they will have to register themselves on the portal.
- iii. Applicants to BSc (PE, HE&S) are also required to furnish details of sports proficiency in order to be considered for admission to the course along with the written test. The modalities will be notified on the website of the University of Delhi.
- iv. The modalities of the entrance test shall be given by NTA.

Step IV: Declaration of Result/ Merit List

A ranking of applicants will be prepared for each course that shall guide the admission process and shall be displayed on the Admission Portal. This ranking shall be based on:

- i. The marks scored in the entrance test for the BTech(IT&MI), BA(H&SS), B.El.Ed.,
- ii. BA (H) MMC and FYIPJ courses.
- iii. ii The weighted mean of the marks scored in the entrance test and in Class XII (as per eligibility) giving each the weights of 65% and 35% respectively for the BA(H)BE, BMS, BBA (FIA), courses.
- iv. The mean of the marks scored in the written test and Sports Proficiency for the BSc (PE,HE&S) course.
- v. The marks scored in the practical test for the B.A.(Hons.) Music courses.

The final ranking shall not have any repeated ranks. In the case of a tie for rank, the following tie-breaking rule shall be applied in the order provided below:

- i. The applicant with higher percentage of marks (aggregate of best four subjects including one language) in the qualifying examination will be considered first for allotment/admission.
- ii. The applicant with the higher entrance test score will be considered first for allotment/admission.
- iii. The applicant with higher percentage of marks (aggregate of best five subjects including one language) in the qualifying examination will be considered first for allotment/admission.
- iv. The applicant with the earlier date of birth (as mentioned in class X certificate) will be considered for allotment/admission.

Step V: Reopening of the portal for alteration of Course/College option

The portal will be open for the alteration of the course-college preferences for one day after the declaration of entrance test results. Applicants are advised to examine the location of the college and college fee for the course before finalizing their order of preference. No request for change of course-college will be entertained after this.

Step VI: Allotment of Course and/or College

- i. For all the entrance based courses the allotment of seats shall be done centrally and shall be displayed on the Admission Portal. Only the applicants who satisfy the minimum eligibility criteria for the course will be considered for admission.
- ii. Applicants allotted a course and a college/institution shall be required to confirm their interest in the admission by selecting and confirming the college (and course) from their

Dashboard on the Admission Portal within the time period as per the University of Delhi policy.

- iii. In the case of BA(H)BE/BMS/BBA(FIA) and the B.El.Ed. Courses, the seats available in each college (and course) in each admission category shall be allotted to the applicants in order of their ranks and as per their preferences subject to availability, till all seats in the particular college (and course) are exhausted. An applicant allotted a seat higher in their preference order will not be allowed a change to any seat lower in their preference order within the same admission category.

Step VII: Online verification of documents by respective colleges/ Centres/ Departments

The Colleges/ Centres/ Departments shall verify the documents uploaded by the applicant for eligibility.

- i. Principal/ Director/ HoD to either approve or decline admission.
- ii. In case of lack of necessary documents, candidate to be contacted on email/phone so that the same may be provided. In case the candidate does not respond, or where documents remain insufficient, the admission will be declined citing reason.

No application will be left undecided. It will either be approved or declined.

- iii. The applicant will be communicated the status of the application on their dashboard.
- iv. Those approved are required to pay the fee and receive a confirmation of their admission.

Those declined admission are provided a link to raise any objection with the Grievance Committee.

Step VIII: Payment of fees to confirm admission

Once the Principal/ Director/ HoD has approved their admission, the applicant will receive a link on their Dashboard on the UG Admissions portal through which they must submit the college/course fees due. ***This fee can only be paid online through the portal.***

- i. The applicant is advised to **pay the fee without delay within 24 hours** of the approval of admission by the Principal/ Director/ HoD, and **save the acknowledgement slip** bearing transaction ID, Credit Card/ Debit card/ Net-banking details and date of transaction as a proof for future reference. On successful payment of fees, the applicant is granted provisional admission to the said college.
- ii. It is extremely important that applicants pay the fee within the timeframe allocated, failing which it will be concluded that the applicant is not interested in the course of study at that college, and the admission will be automatically cancelled.
- iii. Once the applicant has gained admission, they will have to sign an online declaration stating, "All the information provided by me are correct. In case any information

provided by me is found to be false and/ or is not supported by the documents presented by me, I understand that the admission will be immediately cancelled and no fees will be refunded. I shall abide by all the rules and regulations laid down by the University and the College.”

Step IX: Physical verification of the documents

The uploaded documents will be verified by the respective colleges within the stipulated time period. **If at this stage it is found that the information given by the applicant is false and is not supported by the documents presented, the admission will be immediately cancelled. No fees will be refunded in such cases.**

Process for change of Course/College in subsequent Merit List

During a given list the applicant will be required to choose one of the two options:

- Option 1: Wish to be re-allotted a seat higher in his/her preference order if the same is available; or
 - Option 2: He/ she is satisfied with the currently allotted seat and does not want another allotment of seat.
- i. During every subsequent Allotment Round, seats available after the previous round shall be allotted to admit applicants who choose option 1 and to applicants ranked above the last admitted rank and who have not yet been allotted a seat, subject to their preferences.
 - ii. In case a seat higher in the applicant’s preference is available, the same shall be allotted to the applicant and the existing admission shall stand cancelled.
 - iii. All applicants allotted seats in an allotment round shall be required to repeat Steps VII to VIII to obtain admission. The fee to be paid in a subsequent round shall be the difference (if any) of the new institution fee less the fee already paid.
 - iv. Upon confirmation of fee with the University, the admission in the college (and course) shall be confirmed. If the applicant fails to pay the fee to confirm the admission, the applicant shall not be allotted the seat and shall not be considered for any future allotment.
 - v. The following categories of applicants **will not be considered** in subsequent rounds of counselling:
 - Applicants who have already been allotted their first preference.
 - Applicants who voluntarily opted out of re-allotments.
 - Applicants who have not confirmed admission by completing payment of fees in any round.

Spot Admission Round

The Admission portal shall display the number of seats available in each course and/ or college after the admission to Third Merit List.

- i. Students interested in seeking admission to a course will do so on the dashboard.
- ii. They shall give the preference of the course and college.
- iii. Students will be allotted course/college as per their merit, preference and availability of the seats in each category. The course will be given preference over college.
- iv. For the courses that are available in different colleges, in the first round of spot allotment for each category, applicants admitted in the course on that date and have opted for reallocation as per Option 1 in the previous step, as well as all those applicants who are not yet allotted a seat but whose ranking is higher than the last rank admitted in any category shall be eligible in this round. The applicants shall be allotted a seat as per their ranking and preference from those available. The applicant shall then be required to follow steps VII and VIII to obtain admission.
- v. For the courses that are available in different colleges, in the second round of spot allotment for each category, applicants not yet admitted shall be allotted a seat as per their ranking and preference from those available. The applicant shall then be required to follow steps VII and VIII to obtain admission.
- vi. Applicants are advised to carefully exercise their choice before confirming the admission in the Spot Round. If an applicant cancels their admission after the spot round, they will not be considered for admission in any future counselling.
- vii. To fill any vacant seats in any category, the University may announce more rounds of spot admission till the last date of admissions as notified by the University.
- viii. In case of cancellation of admission, a cancellation fee of Rs.1000/- will be charged. This fee shall be charged for every cancellation before the last day of admissions. Refund of fees due to cancellation or any other reasons will not be considered after the last date for admissions.

In case of any change in the admission process for Merit based UG admission, it will be notified on the website of the University of Delhi. All aspirants must register online as per the procedure and schedule that will be notified on the University of Delhi website.

4 Reservations for SC/ST/OBC/EWS

The merit list for the unreserved category (UR) seats will comprise all the applicants in order of merit. No one will be excluded from the same. **In other words, the merit list will also include SC / ST / OBC / EWS applicants, irrespective of category, if they meet the criterion of merit for UR category.**

No applicant can be excluded from the UR category merit list just because the applicant belongs to or has applied under SC/ST/OBC/EWS category. Such an applicant is entitled

to be considered under the UR category, as well as under the reserved category. Admission to UR category seats will be strictly in order of merit without excluding SC/ST/OBC/EWS applicants.

Discrimination on the basis of category/ caste is completely unlawful. The University of Delhi does not tolerate discrimination against any applicant/ student on this basis. Strict action will be taken against any violations.

Applicants seeking admission under SC/ST/OBC/EWS category will have to produce for verification certificates in their own names.

4.1 Reservation of Seats for Scheduled Caste (SC) and Scheduled Tribe (ST) applicants

- 22.5% of the total numbers of seats is reserved for applicants belonging to Scheduled Caste and Scheduled Tribes (15% for Scheduled Caste and 7.5% for Scheduled Tribes, interchangeable if necessary).
- It is a statutory obligation on the part of Colleges to fill all seats reserved for Scheduled Caste / Scheduled Tribe applicants.
- Colleges shall not refuse admission to any SC/ST applicant on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be addressed; for this purpose remedial classes may be arranged by the College by utilizing grants available from University Grants Commission.
- Relaxation to the extent of 5% in the minimum marks shall be given to the applicants belonging to SC and ST to determine their eligibility and merit for admission to the course concerned.
- In case, after giving 5% relaxation, the reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill all the reserved seats. (AC Resolution A88, 14.6.1983) (EC Resolution 157, 24.12.2001). It is obligatory for all Colleges/Departments to fill all the seats reserved for SC/ST applicants. Eligibility in these cases is pass percentage.

The following are empowered to issue the requisite SC/ST certificate:

- a) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Addl. Deputy Commissioner/ Deputy Collector/ 1st class Stipendiary Magistrate/ City Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
- b) Chief Presidency Magistrate/ Addl. Chief Presidency Magistrate/ Presidency Magistrate.
- c) Revenue Officer not below the rank of Tehsildar.
- d) Sub- Divisional Officer of the area where the Applicant and/ or his family normally resides.

- e) Administrator/ Secretary to the Administrator/ Development Officer (Lakshadweep Islands).

The applicant must note that the SC/ ST Certificate **from any other person/ authority shall not be accepted in any case. If the applicant happens to belong to SC or ST, applicant's caste/ tribe must be listed in the appropriate Govt. of India Schedule.**

The Caste Certificate should clearly state: (a) Name of his/ her caste/ tribe (b) whether applicant belongs to SC or ST (c) District and the State or Union Territory of applicant's usual place of residence, and (d) the appropriate Govt. of India Schedule under which his/ her caste/ tribe is approved as SC or ST.

If the applicant does not have their SC or ST caste/tribe certificate at the time of registration/applying, they may upload the acknowledgement slip of the SC or ST caste/tribe certificate application. However, at the time of admission, the applicant will have to produce the valid original SC or ST caste/tribe certificate.

However, if an SC/ST Applicant seeks admission under some other category (for example: PwBD/Employee Ward, etc.) the applicant should satisfy the minimum eligibility requirement for that particular category.

Note: SC/ST applicants who get admission under open merit (unreserved) shall not be included in the reserved quota, i.e. 22.5% (15% for SC and 7.5% for ST).

It is obligatory for all Colleges/Departments to fill all the seats reserved for SC/ST applicants. Minimum Eligibility in these cases is pass percentage.

4.2 Reservation of Seats for Other Backward Classes (OBC, Non-Creamy Layer, Central List)

- 27% seats will be reserved for the applicants belonging to Other Backward Classes (OBC) (non-creamy layer, central list).
- At the time of giving admission to an OBC applicant, the College will ensure that the caste is included in the Central List of OBC (the OBC status is to be determined on the basis of the Central (Govt. of India) List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available at the website http://ncbc.nic.in/backward_classes/index.html.)
- The certificate must mention non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93Estt. (SCT) dated 15.11.1993).
- The OBC applicants who belong to the 'Non-Creamy Layer' and **whose caste appears in the Central List of the OBCs only**, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the applicants as per DOPT Office Memorandum No. 36036/2/2013-Estt. (ResI) dated 31 March 2016). The validity of the non-

creamy layer certificate shall be for the financial year 2019-2020, issued on or after 31st March, 2020.

- If the applicant does not have the OBC non-creamy layer certificate of the latest financial year 2019-2020 at the time of registration, the applicant may upload the previously issued (older) OBC non-creamy layer certificate or the acknowledgement slip of OBC non-creamy layer certificate application. However, at the time of admission, the applicant must produce the recent financial year's (2019-20) OBC non-creamy layer certificate, issued by the same competent authority. This additional certificate must have reference of the applicant's already issued original caste certificate.
- The OBC applicants shall be given a relaxation of 10% in the minimum eligibility marks of the said course and for the admission entrance test a relaxation of 10% of the minimum eligibility marks prescribed for General/UR Category applicants. For example, if the minimum eligibility for admission to a course is 40% for the UR Category applicants, the minimum eligibility for the OBC category will be 36% (i.e. 40% minus 10% of 40%).
- It is a statutory obligation on the part of Colleges to fill all the seats reserved for OBC applicants.

4.3 Reservation policy for Economically Weaker Sections (EWS)

As per the University of Delhi notifications (Reference No. Aca. I / Reservation of EWSs / 2019/ 63 Dated 28th March 2019 and Reference No. Aca. I / Reservation of EWSs / 2019 / 101 Dated 15th May 2019), for the reservation for Economically Weaker Sections (EWSs) Category, the University Departments / Centres / Colleges have reserved 10% seats for admission for the same in the Academic Year 2020-21. The eligibility of such applicants will be decided on the basis of fulfilling criteria prescribed in the above notifications, and subject to submission of documents, issued by the competent authority, in the format provided in Appendix V.

For further details applicants can visit:

<http://www.du.ac.in/du/uploads/Notifications/04042019-Notification-EWS.pdf>

5. Reservation for Persons with Benchmark Disability; for Children/ Widows of Personnel of the Armed Forces; Kashmiri Migrants; PM's Special Scholarship for J&K; nominated Sikkimese Students; Ward Quota

5.1 Reservation of Seats for Persons with Benchmark Disabilities (PwBD)

As per the provisions of Rights of Persons with Disabilities Act, 2016, not less than five percent (5%) seats are reserved for Persons with Benchmark Disabilities. "Person with benchmark disability" means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as

certified by the certifying authority. It may be noted that the erstwhile Persons with Disability Act, 1995, under which reservation for Persons with Disabilities in admissions was provided earlier has now been repealed.

PwBD applicants shall be given a relaxation in the course-specific eligibility in the qualifying examination and in the admission entrance test to the extent of 5%, till seats are filled. For example, if the minimum eligibility for admission to a course is 40% for the UR Category applicants, the minimum eligibility for the PwBD category will be 38% (i.e. 40% minus 5% of 38%).

The following specified categories of disabilities as mentioned in the Schedule to the Rights of Persons with Disabilities Act, 2016 [See clause (zc) of section 2 of Act of Rights of Persons with Disabilities Act, 2016] are eligible to get the benefit of the said reservation.

I. Physical disability

A. Locomotor disability

1. Locomotor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including—
2. "leprosy cured person" means a person who has been cured of leprosy but is suffering from—
 - (i) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifestation of deformity;
 - (ii) manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
 - (iii) extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;
3. "cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;
4. "dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;
5. "Muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;
6. "Acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

B. Visual impairment

7. "blindness" means a condition where a person has any of the following conditions, after best correction (i) total absence of sight; or
 - (i) visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or
 - (ii) Limitation of the field of vision subtending an angle of less than 10 degree.
8. "low-vision" means a condition where a person has any of the following conditions, namely:
 - (i) visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or
 - (ii) Limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

C. Hearing impairment

9. "deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;
10. "hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;
11. "Speech and language disability" means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.
 - I. **Intellectual disability**, a condition characterised by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behaviour which covers a range of every day, social and practical skills, including—
12. "*specific learning disabilities*" means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;
13. "*autism spectrum disorder*" means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.

II. Mental behaviour

14. "*Mental illness*" means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognise reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by subnormality of intelligence.

III. Disability caused due to

(a) Chronic neurological conditions, such as—

15. "*multiple sclerosis*" means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;
16. "*Parkinson's disease*" means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.

(b) Blood disorder—

17. "*haemophilia*" means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterised by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding;
18. "*Thalassemia*" means a group of inherited disorders characterised by reduced or absent amounts of haemoglobin.
19. "*Sickle cell disease*" means a haemolytic disorder characterised by chronic anemia, painful events, and various complications due to associated tissue and organ damage; "haemolytic" refers to the destruction of the cell membrane of red blood cells resulting in the release of haemoglobin.

D. Multiple Disabilities (more than one of the above specified disabilities)

20. Multiple disabilities including deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.
21. **Any other category as may be notified** by the Central Government.

Applicants must furnish a valid disability certificate issued by a recognized Government hospital, bearing a photograph of the applicant.

5.1.1 Concessional/Waiver of fees in respect of Persons with Disabilities (PwBD)

- a) Applicants with physical disabilities pursuing various courses of study in the Faculties, Departments, Centres, and Institutions / Colleges of the University shall be **exempted from payment of fees, including examination fee and other University fees**, except Admission fee, subscription towards Delhi University students' Union and Identity Card fee (As per amendment to Ordinance X(4) of the University).

- b) **PwBD applicants who meet the cut-off for the unreserved category and will take admission in the unreserved category (UR) will pay the fee relevant for PwBD applicant.**
- c) As per the Executive Council Resolution No. 50 dated 03.11.2012, students with physical disabilities residing in different Hostels / Halls of the University are **exempted from payment of all hostel fees and charges** except refundable caution fee and the mess fees. Persons with Physical Disabilities who are students shall pay 50% of the Mess fee and the remaining **50% of their Mess Fee** will be met by the University of Delhi. **Similar norms are to be adopted by the Colleges in respect of PwBD Students residing in various hostels of the Colleges.**
- d) PwBD students who are getting fellowships / financial assistance shall be exempted from payment of fees / charges / mess fees subject to the following conditions. **All admitted SC/ST, OBC, EWS, PwBD students in colleges who are eligible for fellowships should submit their scholarship forms to the requisite office by February for timely processing.**

Value of Fellowship	Exemption of Fees Waiver etc.
Up to 3000/- per month	Fees waiver + 50% Mess Subsidy
3001 to 8000 per month	Fees waiver but no Mess Subsidy
8001 and above per month	No fees waiver and no Hostel Subsidy

5.2 Reservation for Children/Widows of Personnel of the Armed Forces (CW)

1. Five percent (5%) of seats are reserved for applicants under this category, course-wise in all colleges.
2. All such applicants have to upload the Educational Concession certificate (as per the format **provided in Appendix VII**) to be issued by **any of the following authorities** on the proper letterhead:
 - (a) Secretary, Kendriya Sainik Board, Delhi.
 - (b) Secretary, Rajya Zila Sainik Board.
 - (c) Officer-in-Charge, Record Office.
 - (d) 1st Class Stipendiary Magistrate.
 - (e) Ministry of Home Affairs (For Police Personnel in receipt of Gallantry Awards)

No other format shall be permissible. Proofs of the CW category in the form of ID card of parent or dependent, Medical card, Ration card, CSD card, etc. are not admissible in lieu of certificate in correct format. The priority must be clearly mentioned in the certificate. Certificates that do not mention the relevant priority will not be considered.

Admission may be offered to the Children/Widows of Personnel of the Armed Forces (**Priority I to IX**) including Para-Military Personnel (**only Priority I to V**), in the following order of preference-

Priority I	Widows/Wards of Defence personnel killed in action;
Priority II	Wards of Defence Personnel disabled in action and boarded out from service with disability attributable to military service;
Priority III	Widows/Wards of Defence Personnel who died while in service with death attributable to military service;
Priority IV	Wards of Defence Personnel disabled in service and boarded out with disability attributable to military service;
	Wards of Ex-servicemen and Serving personnel, including personnel of police forces who are in receipt of Gallantry Awards; i. ParamVir Chakra ii. Ashok Chakra iii. MahaVir Chakra iv. Kirti Chakra v. Vir Chakra vi. Shaurya Chakra i. President's Police Medal for Gallantry ii. Sena Medal (Gallantry), Nau Sena Medal (Gallantry), Vayu Sena Medal (Gallantry) iii. Mention-in-Despatches iv. Police Medal for Gallantry
Priority VI	Wards of Ex-Servicemen.
Priority VII	Wives of: i. Defence personnel disabled in action and boarded out from service. ii. Defence personnel disabled in service and boarded out with disability attributable to military service iii. Ex-servicemen and serving personnel who are in receipt of Gallantry Awards.
Priority VIII	Wards of Serving Personnel
Priority IX	Wives of Serving Personnel

5.3 Reservation of Kashmiri Migrants (KM) (Supernumerary Seats)

1. All the wards (sons/daughters) of Kashmiri Migrants who wish to be considered for admission to various undergraduate courses of the University have to register online as per the schedule notified by the University.
2. Up to 5% seats are reserved course-wise in all colleges for the wards of Kashmiri Migrants.
3. All the wards of Kashmiri Migrants will have to upload a certificate of registration as Kashmiri Migrants issued by Divisional Commissioner/ Relief Commissioner.

4. Admission of Wards of Kashmiri Migrants will be based on cut-offs to be announced by the Colleges. A concession of maximum 10% in the last cut-off marks fixed for unreserved category applicants shall be extended to the Kashmiri Migrants.
5. Reservation under this category is not available in courses where admission is based on entrance tests.

5.4 Prime Minister's Special Scholarship Scheme for J&K students

The applicants selected under Prime Minister's special scholarship scheme for J&K students will be admitted directly to the Colleges. Reservation under this category is not available in courses where admission is based on entrance tests. Applicants must register on the University Portal as per schedule to be announced on University website.

5.5 Nomination of Seats for Sikkimese Students

Sikkimese students nominated by the Govt. of Sikkim shall be considered for admission by the University in Colleges where hostel facilities are available (AC Resolutions 51 dated 05/06/1980 and 122 dated 17/12/1990). The allocation of Sikkimese students for admission as well as for hostel accommodation in respective colleges be made by the Vice-Chancellor at his discretion. **Reservation under this category is not available in courses where admission is based on entrance tests. Applicants must register on the University Portal as per schedule to be announced on University website.**

The number of these nominated seats is detailed below:

Course	Seats
B.A. (Prog.)	3
B.A. (Hons.)	1
B.Com.	4
B.Com. (Hons.)	2
B.Sc. Physical Sciences /Applied Physical Sciences	2
B.Sc. Life Sciences /Applied Life Sciences	2
Total	14

5.6 Seats for Ward Quota

Admission to the wards of University and College permanent in-service employees, both teaching and non-teaching, to the various undergraduate courses, excluding professional courses and other courses where admission is made on the basis of entrance test, is to be made according to the following criteria:

1. Admission to wards (children) of the permanent in-service employees at the college where employees are working will be given on the basis of merit among such applicants subject to ordinarily one seat for every unit of up to sixty students in a course and subject to fulfilment of course-specific eligibility conditions.

2. For admission of the wards (sons/daughters) of the permanent in-service employees of the University/other colleges (teaching/non-teaching) the total number of seats for admission will not exceed six (three for the teaching and three for the non-teaching employees) on the basis of merit among such applicants subject to a maximum of ordinarily one seat for every unit of up to sixty students in a course and subject to fulfilment of course-specific eligibility conditions.
3. The admissions on the above norms will be against seats over and above the normal strength.
4. Applicants who wish to apply for admission under ward quota must fill the online registration form on the university portal. They must choose the colleges they wish to apply to from the list provided at the time of registration. The schedule and process for admission under this quota will be notified on the University website.

6 Extra-curricular and Sports Quota (Supernumerary Seats)

Due to the unprecedented situation of COVID-19 pandemic and prevailing public health guidelines, admission based on ECA will take place for the category of NCC and NSS only and admission based on Sports will take place without the conduct of Sports Trial.

1. Colleges must provide sports facilities and encourage all students to participate in Sports and Extra-Curricular Activities (ECA) by introducing inter-class competitions and mass sports.

Representation of at least 1% each (of total intake capacity of the college) of ECA and Sports is mandatory for all colleges, subject to a ceiling of 5% (of total intake capacity of the college) in total for ECA and Sports together.

2. The actual number of seats to be filled based on ECA and Sports is decided given the facilities available, the requirement of the colleges and other relevant factors.
3. Admission based on ECA and Sports is not available in courses where admission is based on the entrance test.
4. The allotment of course and college to the applicant on the basis of ECA and Sports will be done in a centralized manner by the University. There will be no restriction of course (subject wise).
5. Additional information regarding the schedule of ECA and Sports and availability of seats will be notified on the DU website.
6. An applicant submitting false/fake certificates for seeking admission on the basis of ECA and Sports shall be debarred from admission to any College for three years. Such admissions will be cancelled and FIR will also be registered.

6.1 Guidelines for Admissions through Extra Curricular Activities (ECA) Applicable for the category of National Cadet Corps (NCC), MoD and National Service Scheme (NSS), MYAS

The Colleges shall communicate on the DU UG Admission portal the number of seats under ECA Quota (Supernumerary) concerning NCC/NSS in Men/Women as applicable. The admission on the basis of ECA shall be administered through centralized ECA Merit List based on the Highest Marks obtained in the uploaded NCC/NSS Certificates and order of their preferences of courses and colleges as indicated by the applicant.

1. The applicant seeking admission on the basis of ECA is required to register online on the DU UG Admission portal.
2. They should also register for a maximum of five courses and colleges in order of their preference where they wish to get admitted. These preferences will be utilized later in the allotment of course and college.
3. An additional registration fee of Rs. 100 will apply in the ECA category in addition to charges for (UR/OBC/SC/ST/PwBD/EWS) registration.
4. Applicants are required to upload self-attested copies of five NCC/NSS Certificates issued between May 01, 2017 and April 30, 2020, they wish to apply for as a proof of their involvement in the relevant category.
5. Not more than 15% concession in academic merit vis-a-vis, Unreserved Category applicants from the last relevant cut-off may be given for admission to a course.
6. Allotment of course to the applicant will be subject to fulfilment of specific minimum eligibility criteria and conform to University regulations.
7. Applicant must secure minimum 04 Marks in the Marking of the uploaded NCC/NSS Certificates to be eligible for Admission on the basis of ECA.

Criteria for Marking of Merit/Participation for NSS Certificate

Marks will be awarded to applicants based on their performance under five different heads given below:

- a) Regular Activity
- b) Working Hours
- c) National Camps
- d) Special Camps
- e) Pre-RD Camp

A candidate will be awarded marks out of a total of 100.

The Maximum Marks that can be attained in each category (participation) is indicated below:

S.No.	Category	Minimum Marks	Maximum Marks
1.	Regular Activity (Swachhhta/ Tree Plantation/Shram Daan/ Road Safety/Voter Awareness/ Women Safety/Gender Sensitization or any similar social awareness activity)	4	8
2.	Working Hours	8 for 120 Hours	16 for 240 Hours
3.	National Camps- SBSI/RD/NSS IG Award	24	32
4.	Special Camp/Special Camp with Work Diary	20	28
5.	Pre- RD Camp	16	16
	Total Marks		100

- Minimum marks are for a single activity and maximum marks are for two or more activities

Criteria for Marking of Merit/Participation for NCC Certificate

Marks will be awarded to applicants based on their performance under five different heads: a. Regular Activity

- Examination
- Camps
- Special Camp
- RD Camp

A candidate will be awarded marks out of a total of 100.

The Maximum Marks that can be attained in each category (participation) is indicated below:

S.No.	Category	Minimum Marks	Maximum Marks
1.	Regular Activity (Best Cadet/ Independence Day/ Self Defense/ IDY/ Appreciation Certificate in Social Awareness, Community Development and Natural Calamity)	4	8
2.	Examination A / B	12	20

3.	Camps (Shooting Camp/ Adventure Camp/ CM Rally/ PM Rally ATC/ EBSB/ CATC/ Tracking/ RCTC/ Pre-RD/ SNIC ATC/ EBSB/ CATC/ Tracking/ RCTC/ Pre-RD/ SNIC Rally/ ATC/ EBSB/ CATC/ Tracking/ RCTC/ Pre-RD/ SNIC)	20	32
4.	Special Camp (TSC/ VSC/ NSC)	16	16
5.	RD Camp	24	24
	Total Marks		100

*Minimum marks are for a single activity and maximum marks are for two or more activities.

Note:

- 1) An applicant name appearing in the ECA Merit List does not guarantee admission in college and course. The admission of the applicant is subject to the availability of seats in a course in the College.
- 2) The ECA Admission Committee of the College shall be as follows:
 - a. Chairperson: Principal/Principal Nominee
 - b. Convener: Cultural Committee of the College
 - c. Member/s: Cultural Committee
 - d. Nominee: One faculty member of the Staff Council
- 3) The ECA Admission Committee of the College shall:
 - a. Screen the registration form uploaded by the applicant
 - b. Verify the uploaded NCC/NSS Certificates of the applicants as per the marks allotted from the Original NCC/NSS Certificates of the applicant.
- 4) The grievance related to the award of marks of uploaded NCC/NSS Certificates shall be redressed by the UG ECA Grievance Committee of the University. The Marks of the uploaded NCC/NSS Certificates shall be displayed on the dashboard of the applicant for three days to register grievances if any. All grievances shall be resolved within three days by the UG ECA Grievance Committee of the University.
- 5) The College shall maintain a proper record of the documents of the applicants admitted on the basis of ECA.
- 6) The list (soft copy) of finally admitted applicants on the basis of ECA shall be sent to the Dean, Admissions by the Colleges within seven days of the last date of admission of the University.

- 7) The applicant must submit an Undertaking at the time of admission stating that the applicant will be volunteer/cadet for the College and University as determined by College/University failing which the College has the right to cancel the admission if the applicant violates the Undertaking during their entire period of Undergraduate course of study.

6.2 Guidelines for Admission on the Basis of Sports

The Colleges shall communicate on the DU UG Admission portal the total number of seats under Sports Quota (Supernumerary) along with requirement in different Games/Sports in Men/Women as applicable. The admission on the basis of Sports shall be administered through centralized Sports Merit List based on the Highest Marks obtained in the uploaded Merit/Participation Sports Certificate and order of their preferences of courses and colleges as indicated by the applicant.

1. The applicant seeking admission on the basis of Sports is required to register online on the DU UG Admission portal.
2. Applicant can register for a maximum of three Games/Sports.
3. They should also register/their preference of colleges and courses/ for a maximum of five colleges and courses in order of their preference/ where they desire to get admitted. These preferences shall be utilized later in the allotment of college and course.
4. An additional registration fee of Rs. 100 will apply in the Sports category in addition to charges for (UR/OBC/SC/ST/PwBD/EWS) registration.

Admission herein will be based on:

- I. Direct admission on the basis of Category A of the Criteria for Marking of Merit/Participation Sports Certificate.
- II. Admission on the basis of Category B, C & D of the Criteria for Marking of Merit/Participation Sports Certificate.
- I. **Direct Admission** on the basis of Category A of the Criteria for Marking of Merit/Participation Sports Certificate

Sportspersons who have represented India in the under-mentioned Competition(s), recognized and funded by the Ministry of Youth Affairs and Sports (MYAS) will be given Direct Admission without Sports Trial for the Game/Sport at Point no. II (B) where requirement for the Game/Sport has been given by the constituent Colleges.

- a. Olympic Games by the International Olympic Committee(IOC)
- b. World Championship / World Cup by International Sports Federations (ISF)
- c. Commonwealth Games by Commonwealth Games Federation(CGF)
- d. Asian Games by Olympic Council of Asia(OCA)

- e. Asian Championships by International Sports Federations(ISF)
- f. South Asian Games (SAG) by South Asia Olympic Council(SAOC)
- g. Paralympic Games by International Paralympic Committee(IPC)

II. **Admission on the basis** of Categories B, C and D of the Criteria for Marking of Merit/ Participation Sports Certificate)

A. Maximum 100 Marks for Merit/Participation Sports Certificate

1. Criteria for Marking of Merit/Participation Sports Certificate display the Marks for different levels of Game/Sport Competitions.
2. Sports Certificate of Invitational / Memorial / Open / Prize Money League / Ranking Competitions will not be considered. Letter/Letterhead of Merit/Participation in Sports Competition will also be not considered.
3. Applicant is required to upload Self-Attested copies of three Merit/ Participation Sports Certificate. However, only the Highest Merit/ Participation Sports Certificate will be considered for Marking.
4. Merit/Participation Sports Certificate of preceding three years will be considered from 01st May, 2017 to 30th April, 2020.
5. Competency level of the applicant will be determined only if they have achieved distinction during the preceding three years in the Games/Sports at Point no. II (B).
6. The applicant must secure minimum 08 Marks in the Marking of the uploaded Highest Merit/Participation Sports Certificate to be eligible for Admission on the basis of Sports.

B. Games/Sports considered for Admission on the basis of Sports Team Games

Baseball (M), Basketball (M & W), Cricket (M & W), Football (M & W), Handball (M &W), Hockey (M & W), Kabaddi (M & W), Kho-Kho (M & W), Netball (W), Softball (W) and Volleyball (M & W)

Dual & Combat Sports

Badminton (M & W), Boxing (M & W), Judo (M & W), Squash (M & W), Table Tennis (M & W), Taekwondo* (M & W), Tennis (M & W) and Wrestling (M & W) *Kyorugi

Individual Sports

Archery** (M & W), Athletics (M & W), Chess (M & W), Diving (M & W), Gymnastics (M & W), Shooting*** (M & W), Swimming (M & W) and Weight-lifting (M & W)

**Compound & Recurve

***10 Meter Air Pistol & 10 Meter Air Rifle

Note:

- 1) The allotment of course to the eligible applicant shall be subject to fulfilment of course specific minimum eligibility conditions and conform to University regulations.
- 2) An applicant name appearing in the Sports Merit List does not guarantee admission in college and course. The admission of the applicant is subject to the availability of seats in a course in the College.
- 3) The Sports Admission Committee of the College shall be as follows:
 - a. Chairperson: Principal/Principal Nominee
 - b. Convener: Physical Education Teacher, Department of Physical Education
 - c. Member/s: Physical Education Teacher, Department of Physical Education
 - d. Nominee: One faculty member of the Staff Council
- 4) The Sports Admission Committee of the College shall:
 - a. Screen the registration form uploaded by the applicant
 - b. Verify the uploaded Merit/Participation Sports Certificate of the applicant as per the marks allotted from the Original Merit/Participation Sports Certificate of the applicant.
- 5) In Case of Tie: Applicants securing same marks in the Merit/Participation Sports Certificate in the same Game/Sport and eligible for admission in the same College and same Course may be resolved as follows:
 - a. Applicant uploading Merit/Participation Sports Certificate of the same level of Sports competition as category in which the applicant Sports Certificate has been marked as Highest Merit/ Participation Sports Certificate will be given two and one mark/s additional for Merit and Participation Sports Certificate respectively.
 - b. If the Tie still persists, all such applicants may be admitted.
- 6) The grievance related to award of marks for Merit/Participation Sports Certificate shall be redressed by the UG Sports Grievance Committee of the University. The Marks of the Merit/Participation Sports Certificates shall be displayed on the dashboard of the applicant for three days to register grievances, if any. All grievances shall be resolved within three days by the UG Sports Grievance Committee of the University.
- 7) The awarded marks displayed on the dashboard of the applicant are provisional subject to final scrutiny of the verification of Merit/ Participation Sports Certificate/ documents by the UG Sports Admission/Grievance Committee of the University. The

decision of the UG Sports Admission/Grievance Committee of the University will be final.

- 8) The College shall maintain a proper record of the documents of the applicants admitted on the basis of Sports.
- 9) The list (soft copy) of finally admitted applicants on the basis of Sports shall be sent to the Dean, Admissions and Director, DUSC by the Colleges within seven days of the last date of admission of the University.
- 10) An applicant, as per their age must be eligible to participate in Inter-University competitions for the next three years and should not be employed on Part-time / Full-time basis anywhere
- 11) .An applicant seeking admission on the basis of false/fake Merit/Participation Sports Certificate will amount to cancellation of admission by the College and a FIR may be lodged.
- 12) It is mandatory for the applicant to submit an Undertaking on Non-Judicial Stamp Paper of Rs.100/- at the time of admission stating that the applicant will practice and participate for the College and if selected will represent the University in sports competitions as determined by College/University failing which the College has the right to cancel the admission if the applicant violates the Undertaking during their entire period of Undergraduate course of study.

Criteria for Marking of Merit/Participation Sports Certificate

S. No.	Level of Certificate	Category Game/ Sport Issuing Competition(s) Authority	Maximum Marks (100)			
			1 st Position	2 nd Position	3 rd Position	Participation
A	Represented India in Olympic Games/ World Championship/ World Cup/ Commonwealth Games/ Asian Games/ Asian Championship/ South Asian Games/ Paralympic Games	IOC/ISF/CGF/OCA/ SAOC/ IPC/ IOA/ NSF recognized and funded by Ministry of Youth Affairs & Sports (MYAS)	DIRECT ADMISSION			
B	Position and/or Participation in International Youth/Junior Competition/ National Games/ Federation Cup/ Senior National/ National/ Inter-Zonal National/ National School Games Under 17/19/Khelo India School/ Youth Games Under 17/21/ Youth/ Junior National/Sub-	ISF/ IOA/ NSF recognized and funded by Ministry of Youth Affairs & Sports (MYAS)/School Games Federation of India (SGFI)	98	88	78	68

S. No.	Level of Certificate	Category Game/ Sport Issuing Competition(s) Authority	Maximum Marks (100)			
			1 st Position	2 nd Position	3 rd Position	Participation
	Junior/ Zonal National Competition					
C	Position in State Competition/Inter-Zonal/Inter-District/ CBSE National/KVS National/IPSC National/ ICSE National/ DAV National/ NVS National/Vidya Bharti National Competition	State Sports Association/ State Directorate of Education/ State School Boards	58	48	38	Not Eligible
D	Position in District/ Zonal Competition/ BSE Cluster/ Zonal, KVS/NVS Regional, DAV/ Vidya Bharti Zonal, Subroto Cup/ School Sports Boards Competition	District Sports Association/ District/ Zonal/ Regional Directorate of Education/ District School Boards	28	18	08	Not Eligible

Note:

1. Sports Certificate of Invitational / Memorial / Open / Prize Money League / Ranking competitions will not be considered. Letter/ Letterhead of Merit/Participation in Sports competitions will also be not considered.
2. Merit/Participation Sports Certificate of preceding three years will be considered from 1st May 2017 to 30th April 2020.
3. The applicant is required to upload Self-Attested copies of three Merit /Participation Sports Certificate.
4. Only the Highest uploaded Merit/Participation Sports Certificate will be considered for Marking.

7 Admission to the Non-Collegiate Women's Education Board (NCWEB)

The Non-Collegiate Women's Education Board (NCWEB) enables thousands of young women who cannot join regular college for various reasons to attend classes during Saturdays/Sundays and during academic breaks to obtain Undergraduate and Postgraduate Degrees from the University of Delhi. NCWEB facilitates the female students of NCT Delhi to take University of Delhi examinations with special coaching once a week without attending the regular classes. NCWEB has emerged as an important academic option for female students.

The NCWEB is now established in 26 UG centres and one PG centre, with approximately 32,000 students. The 26 UG centres run in various colleges of University of Delhi.

Women applicants who satisfy the minimum eligibility requirements as specified in Section 2.4 and 2.7 must register online through the centralized UG admission portal. They will be

admitted by the teaching centres of Non-Collegiate Women's Education Board for admission to B.A. (Prog.) / B.Com (Pass) (Three Years). The admission is done on the basis of merit by declaring cut-offs as per schedule. **Non-Collegiate students are not allowed to simultaneously pursue any other full-time courses.**

Interested female applicants residing in NCT Delhi are automatically enrolled for NCWEB on selection of courses offered in NCWEB, i.e. either B.A. (Prog.) or B.Com. or both. At NCWEB centres classroom teaching is provided. Students are expected to attend classes regularly as the minimum 66.67% attendance has been made mandatory to appear in the University Examinations, **which are held in semester mode/ annually** in the month of May. The NCWEB UG students are permitted to finish their B.A./B.Com. three year UG degree courses in 6 years. The Board provides library facility to all undergraduate students in the respective Teaching Centres. The Board gives financial aid and book loan facility for the academic year to the needy and deserving students.

There are 50 teaching days in an academic session year, held either on Saturdays or Sundays and during the academic breaks of the University of Delhi. At the Under-graduate centres, classes are held between 9:00 am to 4:00 pm.

A major advantage of the Non-Collegiate course of teaching is its nominal fee and utilisation of the existing infrastructure of educational institutions. The students are encouraged to take part in various activities like skill development workshops, placement drive for employment, health camps, and environment awareness. Various cultural and extracurricular activities impart an opportunity to students to showcase their talents. In the direction to achieve a new horizon for women's education, NCWEB is taking small, but confident steps to reach its goal of empowering women. It envisions to provide holistic development and act as an agent of social change by enlightening the minds of women through academic and skill training to increase their employability, leading to the emergence of an egalitarian society.

Admission Procedure to B.A.(Prog.)/B.Com:

- (i) The number of seats in B.A.(Prog.) subject combinations are fixed. Reservation for SC/ST/OBC/EWS/PwBD/CW will apply as per University rules.
- (ii) The Cut-off percentage will be decided on the basis of marks obtained in the qualifying examination in the "Best Four" subjects as per criteria in Sections 2.4 and 2.7.
- (iii) ***Any student who takes admission in any one Centre of NCWEB will not be allowed to change the centre at any later stage during the admission process.***

The list of NCWEB centres in constituent/affiliated colleges of the University of Delhi is as below:

List of existing NCWEB Under-Graduate centre (Open on Sunday)*:

1. Aditi Mahavidyalaya
2. Bharati College
3. Dr. Bhimrao Ambedkar College

4. Janki Devi Memorial College
5. Kalindi College
6. ***Lakshmi Bai College***
7. Maharaja Agrasen College
8. Maitreyi College
9. Mata Sundri College
10. Miranda College
11. Motilal Nehru College
12. PGDAV College
13. Rajdhani College
14. Satyawati College (Evening)
15. Sri Guru Gobind Singh College of Commerce,
16. Sri Aurobindo College
17. Vivekananda College

***The University reserves the right to add more centres for NCWEB without any prior notice.**

General Information:

- The applicants will have to produce their original certificates at the time of admission.
- The admission fee would be approximately around Rs. 3,500 (Rupees Three Thousand Five Hundred).
- A fee of ony Rs.100/- (Rupees One hundred only) will be charged from PwBD category students.
- Non-Collegiate students are not allowed to pursue any other full-time/degree course.
- It is suggested that the students may take admission in a centre near their residence if possible.
- **Residence proof of NCT Delhi (i.e. Aadhaar card/ Passport/ voter ID card/ Driving license in the name of the applicant and/ Ration card with the name of applicant) in original will have to be produced.**
- For further information and schedule for admission, the applicants are advised to contact the Director, Non-Collegiate Women's Education Board, Tutorial Building, University of Delhi, Delhi-110007. For further information, refer to the website <http://www.ncweb.du.ac.in>

- After approval of admission, the applicant has to log on to the undergraduate admission portal to make the fee payment online. Fee payment must be done within 24 hours of the generation of the approval for the admission process to be completed.

8 Requirements for Admission

8.1 Qualifying Examinations

Qualifying examinations for the purpose of admission to the first year of undergraduate courses offered by the University of Delhi shall be Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education or an examination recognized as equivalent thereto.

The applicants seeking admission to the undergraduate courses offered by the University should have passed the qualifying examination obtaining minimum marks as specified for each of the courses in subsequent sections.

8.2 Age Requirement

As per Ordinance-I of the University, there is no minimum age bar for admission to the undergraduate and postgraduate courses in the University and its colleges except in the courses where the respective regulatory bodies, such as Medical Council of India (MCI), All India Council of Technical Education (AICTE), Bar Council of India (BCI), National Council for Teacher Education (NCTE), Dental Council of India (DCI), etc. have prescribed the minimum age requirement in their regulations.

Gap year(s) will not be a bar for purposes of admission to the undergraduate courses.

8.3 Equivalence Criteria

The applications for admission to the Undergraduate courses in the Colleges in respect of applicants belonging to the Examining bodies of Boards / Universities recognized / accredited by the Association of Indian University / University Grants Commission / Ministry of Human Resource Development shall be considered by the College/Department in terms of the following recommendations as mentioned in the University circular letter of 13.01.2005.

That various degrees from Universities recognized by the Association of Indian Universities/ University Grants Commission /All India Council of Technical Education (AICTE) /Council of Boards of School Education in India (COBSE) / Ministry of Human Resource Development or by any bilateral agreement be considered as equivalent to corresponding degrees of the University of Delhi subject to the conditions that course duration is same as in the University of Delhi for purposes of determining eligibility for admission to various courses and further Departments / Colleges may be allowed to evolve procedure through their respective Admission Committees.

Senior School Certificate of various Boards recognized by Association of Indian Universities /Central Board of Secondary Education is considered as equivalent to the Senior School Certificate of Central Board for the purposes of eligibility to various Undergraduate courses.

Students who pass various Degree / School Examination of Foreign Universities / Boards as have already been approved by the Equivalence Committee, from time to time, be considered eligible as a matter of routine. The cases of only those applicants who do not fall in the list of Association of Indian Universities /University Grants Commission / All India Council of Technical Education (AICTE)/Council of Boards of School Education in India (COBSE) / Ministry of Human Resource Development recognized accredited Boards/ Universities shall be referred to the University on the basis of individual merit.

Admission to any course shall not be granted on the basis of projected scores issued by any Board / School.

8.4 Grade Conversion [As per AC Resolution No. 319, Dt. 22.3.1976]

Formula/equivalence of the grade point average awarded in Cambridge School Certificate/Malaysia / Overseas /African G.C.E./Examination School Certificate Examination and / or 12th Grade Examination of American Embassy School, New Delhi with the percentage of marks as are awarded in the Higher Secondary Examination of the Central Board of Secondary Education, New Delhi, for the purpose of admission to different courses in the University of Delhi.

Grade	Min.% of Each Grade	Grade	Mean Resultant Percentage
1	90	A	90
2	75	B	75
3	66	C	60
4	61	D	40
5	57	E	30
6	51	F	Fail
7	47		
8	40		
9	Fail		

8.4.1 Admission to IB Students (IB Grade to Marks Scheme)

Grade	Indian Equivalent Marks	
7	96 - 100	Midpoint 98
6	83 - 95	Midpoint 89
5	70 - 82	Midpoint 76
4	56 - 69	Midpoint 62.5
3	41 - 55	Midpoint 48
2	21 - 40	Midpoint 30.5
1	01 - 20	Midpoint 10.5

8.4.2 Admission for University of Cambridge (International Examination)

Grade	Percentage Uniform Mark Range	Mean Resultant Percentage
A*	90 - 100	Midpoint 95
A	80 - 89	Midpoint 85
B	70 - 79	Midpoint 75
C	60 - 69	Midpoint 65
D	50 - 59	Midpoint 55
E	40 - 49	Midpoint 45

- Wherever G.C.E. Certificate indicates the grades; it will be treated at par with the grades of Indian School Certificate Examination for purposes of Admission requirements. (See Grade Conversion)
- The Applicants seeking admission to an Honours Course must have passed the subject at Advanced level. For Geology and Anthropology Honours Courses, the applicant must have passed one Science subject at Advanced level out of Physics/Chemistry/ Mathematics/ Biology.

The Applicant seeking admission to Honours Course in Physics / Chemistry must have passed:

Mathematics and Additional Mathematics at Ordinary level and at least one subject at Advanced Level out of (1) Pure Mathematics (2) Applied Mathematics (3) Mathematics (Pure and Applied) and (4) further, Mathematics or Additional Mathematics at Ordinary Level and one subject at advanced level.

The nomenclature of **Cambridge International Examinations** has been changed to **Cambridge Assessment International Education** w.e.f. 2017.

Further the University shall also treat the applicants passing the 10+2 exam from this board at par with the applicants passing 10+2 from other recognized boards and eligible for admission to UG courses of the University.

Further, the percentage uniform mark will be used by the University for the admission purposes. Grades will not be converted to marks where percentage uniform marks are available.

In case any board declares the percentage marks of individual subjects along with the grades, then percentage marks shall be taken into consideration.

8.5 Rechecking/Revaluation

The colleges shall consider admission of the applicants whose marks get increased in the process of rechecking/ revaluation by their respective boards within the prescribed period of admission provided that such applicant fulfills the other eligibility conditions laid down for admission and seats are available in course/ college. The college will be required to update all the information on University Admission portal as per the University rules.

9 List of Documents required at the time of Registration

The applicants shall be required to upload copies of the following certificates/documents at the time of registration and produce the documents in original at the time of physical verification at the end of the admissions process.

1. Class X Certificate (Mark-sheet or certificate) indicating date of birth and Parents' names* (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly their parents' names must match in both sets of certificates).
2. Class XII Marksheet.
3. SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Applicant) issued by the competent authority. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/ KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).
4. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) issued by the competent authority, and wherein the caste is in the OBC central list issued by <http://ncbc.nic.in>. (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates). Income certificate for the financial year 2019-20, dated on or after March 31, 2020, as stipulated, will be required. The format of the OBC certificate is as per the DOPT certificate issued in 2014. (Appendix VI)
5. EWS Certificate (Appendix V) from competent authority certifying the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates). Income certificate for the financial year 2019-20, dated on or after March 31, 2020, as stipulated, will be required.
6. Any applicants claiming admission through ECA/Sports categories must upload self-attested copies of the requisite certificates/produce the relevant required certificates when sought as stipulated in Section 6 of this Bulletin of Information.

Applicants shall be responsible for the quality and authenticity of the images they upload at the time of registration. Applicants must take care to ensure that uploads are authentic and accurate. Applicants will be responsible for production of documents as sought. All certificates/documents will be returned to the applicant by the College/Department upon completion of any physical verification that may be required at a later stage.

If the applicants do not have recent / valid EWS / OBC (Non-Creamy Layer) / SC or ST Caste / Tribe certificate at the time of Registration, the applicant may upload the acknowledgement slip of application for the certificate. However, at the time of admission, the applicant will have to produce his / her recent / valid original EWS / OBC (Non-Creamy Layer) / SC / ST certificate.

10 Admission Grievance Committees

There will be a Central Admission Grievance Committee, located in the Dean Students' Welfare Office. Every College shall have its own Grievance Committee. Applicants can send an email by using the link provided on the University Undergraduate Portal under the "Grievance" tab. The names of College Grievance Committee Members shall also be displayed on the College Notice Board of the respective college. Applicants having grievances about admission should first approach the Grievance Committee of the College. If the grievance is not resolved within a reasonable time, the applicant may approach the Central Admission Grievance Committee.

There will be a Grievance Sub-Committee to look into grievances of SC/ST/OBC/EWS and another one for PwBD applicants. Each college will also have a separate grievance committee for SC/ST/OBC/EWS, which will consist of three members with the liaison officer as its convener. The colleges will display the name, contact number and email address of the members of the grievance committee members for SC/ST/OBC/EWS applicants on the college website and noticeboard to facilitate and address the needs/queries of applicants.

Cut-off List for the year 2019-20

LAKSHMIBAI COLLEGE UNIVERSITY OF DELHI 2019-20 CUT OFF (% OF MARKS)

Last cut off % at which admissions were closed in various categories

S.No	Courses	UR Category	OBC Category	SC Category	ST Category	PwD Category	EWS Category	KM (Kashmiri Migrants) Category
1.	B.A. (Hons) Economics	92.5	80	67	64	70	92.25	93
2.	B.A.(Hons) Political Science	90	80	84	77	83	87	N.A.
3.	B.Com(Hons)	92	75	68	61	68	89.75	87
4.	B.Com	88.5	73	67.5	60	67	84.5	84
5.	B.A.(Hons) Philosophy	81	74	70	70	70	75	70
6.	B.A. (Hons)English	88.75	80.25	76	75	79	87.75	96
7.	B.A. (Hons) Sanskrit	56	50	54	50	50	50	50
8.	B.A. (Hons) History	87	81	81	72	72	82	N.A.
9.	B.Sc. (Hons) Mathematics	88	85	74	71	78	87	-
10.	B.A.(Hons) Hindi	79	69	74	63	64	-	-

BA (Prog) Last Cut Offs 2019-20

S.No	Courses	UR Category	OBC Category	SC Category	ST Category	PwD Category	EWS Category	KM (Kasmiri Migrants) Category
1.	B.A Programme (Punjabi + Political Science)	71	68	65	60	60	70	70
2.	B.A Programme (Physical Education + Political Science)	80	77	75	65	65	77	78
3.	B.A Programme (Philosophy + Political Science)	83	77	76	76	76	81	81
4.	B.A Programme (Hindi + History)	81	72	70	65	65	75	80
5.	B.A Programme (Sanskrit + History)	73	71	65	62	62	70	70
6.	B.A Programme (History + Music)	79	75	72	62	61	77	78
7.	B.A Programme (Economics + Mathematics)	83	78	77	76	78	83	83
8.	B.A Programme (Advertising, Sales Promotion and Sales Management (ASPSM) + Economics)	82	73	72	66	66	74	75
9.	B.A Programme (English + Economics)	87	77	75	72	72	79	80
10.	B.A Programme (ADC + Philosophy)	76	69	66	60	60	75	77
11.	B.A Programme (Food Technology (FT) + Philosophy)	76	73	72	70	70	76	76
12.	B.A Programme (Mathematics + Philosophy)	79	75	74	73	73	79	79

13.	B.A Programme (Philosophy + Sociology)	80	72	71	63	62	77	80
14.	B.A Programme (Music + Sociology)	76	73	71	70	73	76	76
15.	B.A Programme (Punjabi + Sociology)	70	65	62	60	60	67	70
16.	B.A Programme (ADC + Sociology)	78	72	70	65	66	75	76

POST-ADMISSION

Important Information

Once a candidate is selected and takes admission after payment of fees and completing other procedures, she becomes a student of the college subject to the approval of her enrollment by the University;

- ❖ For inter-college migration, college follows the Ordinance IV of University of Delhi.
- ❖ Any student, submitting false/forged/fake certificates, will be debarred from admission to any course, and would be liable to legal action as per the norms of the University of Delhi. Admission can also be cancelled. Such cases will be notified to all colleges and to the police.

As per University rules a student is required to attend not less than two thirds of total lectures and practicals, separately, held in the college in each academic year/semester (67% in each year/semester). Students not fulfilling the attendance requirement may be debarred from appearing in the University examination.

Orientation Day for New Entrants

NOTE: All the new students are advised to carry their admissions slip with them.

Student Induction Programme: Shall be informed later on. Students are advised to check the college website on regular basis.

Identity Card: Every student is given an Identity Card, which she must bring to the College every day. This card must be produced as and when required. Disciplinary action may be taken on failure to do so. If the Identity card is lost, a duplicate must be obtained on payment of Rs. 200/-.

Notice Boards: All important notices concerning various activities are put up on the Notice Board. Students are required to read the Notice Board every day. Notices are also uploaded on the college website and the college mobile app.

Proctorial Board and Students Union

A Proctorial Board, consisting of members of the teaching staff and student representatives, will be jointly responsible for the maintenance of discipline in the College. The Convener(s) of the Proctorial Board can be contacted for the purpose.

The following code of conduct is expected from the students:

- ❖ To carry Identity and Library cards to College every day;
- ❖ To maintain silence in the 'SILENCE ZONE' i.e. corridors, inside and outside the classrooms;
- ❖ To attend all lectures, tutorials and extra-curricular activities regularly;
- ❖ To keep mobile phones switched off during the classes and not to carry mobile phones during Examinations;
- ❖ To switch off lights and fans before vacating the classroom;
- ❖ To read Notice Boards every day;
- ❖ To use Library, Common Room, or Canteen during free time to avoid disturbing classes;
- ❖ To desist from tearing pages of library books;
- ❖ To assist College authorities in maintaining the garden;
- ❖ To report all cases of impropriety and misbehavior to the College authorities;
- ❖ To observe self-discipline, cleanliness and punctuality; and
- ❖ Not to use unfair means during Examinations.

✓ **Tours/Picnics**

Students are required to note that whenever the College arranges official tours, picnics etc., a 'No Objection Certificate' from the parents of students will be taken and teachers will accompany them. A notice to this effect, duly signed by the College authorities, will also be put up on the Notice Board. ***In case the students go for hiking/tours/picnics organized by private groups, or unofficially on their own, the College will not bear responsibility for any mishap and students will go at their own risk.***

- ✓ **Playing Holi and Celebrating Diwali inside the College premises is strictly prohibited. Disciplinary action will be taken against any student found guilty of violating this rule.**

FACILITIES

Library & Reading Room

The College has a well-stocked, computerized library with internet facility, Wi-Fi Connectivity and a spacious reading room which remain open to students throughout the year from 9.00 a.m. to 5.30 p.m. (except Sundays and Gazetted holidays). The college Library committee has been actively involved in improving the library and building its book collection. Access to the library is now available to students and teachers through their smart I-cards.



The library committee organizes a Book Fair also where various publishers and book distributors participate. It is an enriching experience for students and teachers. The fair aims at inculcating the culture of reading among students.



Books—in the General and Text Book sections—are issued for one week only. Books—in the Reserve Section—are issued with advance reservation and prior permission of the Librarian. Reference books and periodicals are available for consultation only. The College library has been fully automate and uses Libsys Software. Approximately 87,134 books have been put into the Automation process. The Library subscribes to a total of 45 newspapers and magazine and has a rich collection of various reference sources such as encyclopedias, dictionaries, atlas and yearbooks etc. The Library also provides access to about 500 e-journals and 75000 e-books through a host of high quality electronic databases subscribed by Delhi University System (DULS) to its users. The Library has one air-conditioned reading hall and it also houses 20 computers for the users. For visually impaired students, 225 Braille books & other facilities are available in the library. Library Tickets and Library-I Cards have been computer generated for staff and students. OPAC (On-Line Public Access Catalogue) facility has also been provided for users. The Library also has a Scanner Gun for greater efficiency on the Issue/Return counter. The Library is also in process to provide the E-resources through N-List programme of INFLIBNET.

Rules

- ❖ College identity card is to be produced every day at all service points, i.e. the entrance, the issue counter, the reference section etc.;
- ❖ Three books—for Honours (II and III Year) students and two for B.A. (Prog. II and III Yr) —can be issued on showing college identity card.
- ❖ Students will be required to bring one passport size photograph for the library form.
- ❖ Students will be fined at the rate of Re 1.00 per day for late return of books & Rs. 2.00 for late return of reference books.
- ❖ Students will be fined for damage of library books and may even be deprived of library facilities.
- ❖ Loss of books must be immediately reported to the Librarian in writing, failing which the student will be liable to pay a heavy fine including one and a half times the cost of the book. Tearing pages from any library book/magazine will be fined heavily.
- ❖ Students are required to look up the Library notice-board from time to time for library rules and regulations and any other information concerning the Library.

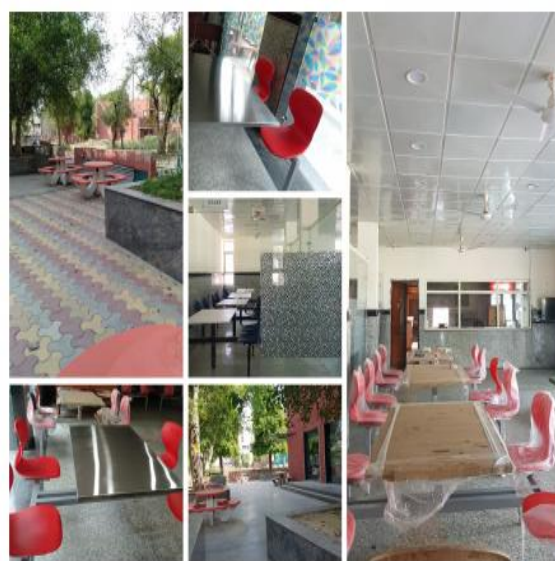
Seminar Room

The College has an air-conditioned seminar room with state-of-the-art infrastructure. The college has a Seminar Room with a seating capacity of approximately 100 people. The Seminar Room is well-equipped with various technological gear to support and facilitate a range of seminars and workshops.



Cafeteria

Lakshmbai College is equipped with a fully functional, exclusively vegetarian canteen to serve wholesome, nutritious food to the students and staff. The spacious and well-furnished canteen with intercom facility is situated within the campus next to the car park and just at the back of the Lecture Theatre II. The canteen menu offers a wide variety of North Indian, South Indian and Chinese dishes and light snacks and drinks at highly affordable prices. It remains open from 9 A.M. to 5 P.M. on all working days and is under the constant supervision of a catering committee consisting of faculty appointed by the college staff council. It regularly provides catering for in-house functions, visitors as well as assisting with provisions for special events. In case of any problems/suggestions the canteen committee can be contacted.



College Canteen Dos and Don'ts

Dos

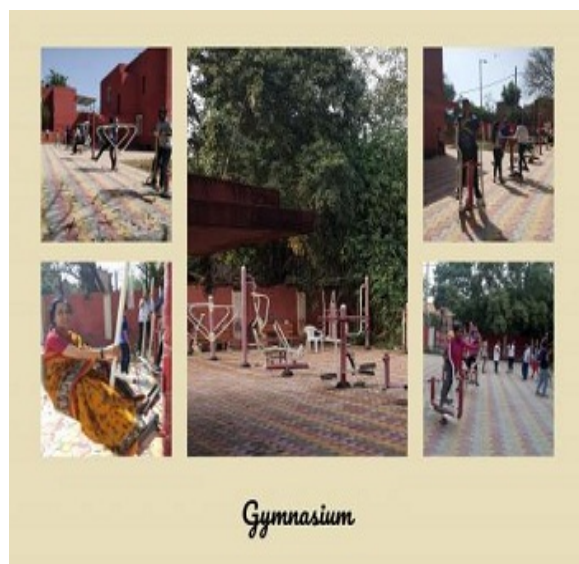
1. Be respectful to the lunch servers; say please and thank you.
2. Always be conscious of others around you.
3. Keep the canteen clean.
4. Queue up for purchases.
5. Eating utensils should be restored in their proper places after use.

Don'ts

1. Don't cut in line to get your food faster.
2. Don't start a conversation in the middle of the serving area.
3. Don't be disrespectful towards the lunch.
4. Don't push and shove people when the serving area is overcrowded.
5. Don't play or shout or Run.
6. Don't remove tables or chairs from the canteen without permission

Gymnasium

Swami Vivekananda had written "The brain and muscles must develop simultaneously. Iron nerves with an intelligent brain and the whole world is at your feet." The Lakshmbai College is proud to present its modern, up-to-date and fully-equipped gymnasium, an essential feature of the college's robust infrastructure. A sound mind in a sound body is the motto behind the establishment of the college gymnasium. The gymnasium is open to all, for all the students and staff, on payment basis, Rs. 500 only per month, for six days a week. However, it is maintained especially for the students belonging to the sports curriculum. It is a bustling space with a lot of activities and positive vibes playing around. It boasts of almost every required facilities, from treadmill to cross-trainer, from cycling machines to twisters to name a few. Further we possess eight station exercise set, exercise bikes, weighing equipment, crunch exercise equipment, and what not! The gymnasium instructor is there to show the proper way to do everything, from breathing exercises to stretching exercises.



LBC Mobile APP

Lakshmibai College, built and successfully and launched its official mobile app with I-MADE Platform which provides students, faculty and staff with access to academic and administrative applications.

Features of Mobile APP

- Direct Interaction with the Principal, Faculty and Staff like Facebook page.
- News and announcements
- Online Time Table and Attendance Module
- E-resources and Library Book Surfing
- Recharging RFID cards/ID Card Dashboard
- Lakshmibai College Wallet
- Online Orders and Payment in Canteen
- Panic Button
- Anti-Ragging Helpline
- Connected with Website

Laboratories

The College has spacious, well-lit and well equipped labs:

- Food Technology Lab;
- Apparel Design Lab;
- Air Conditioned Computer Labs.*
- Up-coming Media Lab.
- College Computer lab

College Laboratories Dos and Don'ts

Dos

1. Know the location of the fire extinguisher and the first aid box and how to use them in case of an emergency.
2. Read and understand how to carry out an activity thoroughly before coming to the laboratory.
3. Report fire or accidents to your lecturer/laboratory technician immediately.
4. Report any broken plugs or exposed electrical wires to your lecturer/laboratory technician immediately.

Don'ts

1. Don't eat or drink in the laboratory.
2. Avoid stepping on electrical wires or any other computer cables.
3. Don't open the system unit casing or monitor casing particularly when the power is turned on.
4. Don't insert metal objects such as clips, pins and needles into the computer casings. They may cause fire.
5. Don't remove anything from the computer laboratory without permission.
6. Don't touch, connect or disconnect any plug or cable without your lecturer/laboratory technician's permission.
7. Don't misbehave in the computer laboratory.

Bank: Bank of India has an Extension Counter in College. It offers all banking facilities to the staff and the students. The Bank has become an integral part of college life by sponsoring seminars and various college activities regularly.

Photostat: The College has a Photostat cabin to provide Photostat facility on payment basis.

Transport: The routes—serving Lakshmibai College—are 166, 181A, 912 and nearest Metro Stations Kanhaiya Nagar, Inderlok, Shastri Nagar etc

Crèche: Young parents on the Lakshmibai campus now have a new support platform for raising and grooming their kids. The College inaugurated its Creche Cum Day Care center Parvarish on 25th October 2019. The crèche was inaugurated by Shri Gopal Rai, Minister for Employment, Development, Labour, General Administration and Irrigation in Government of Delhi. The Center is operational from 8.30 am to 5.30 pm. The Center operates with two floors i.e. Ground and First with fully equipped pantry and child friendly facilities. The center head and supporting staff undergoes regular training programs for early childhood care. The day to day running of the Center has been outsourced to an external agency **Eurokids**, a pre-school and play group chain. Besides being equipped with all the fundamental facilities, the Center is armed with all the modern technologies. An app based service through CCTV can enable parents to remotely watch what their kids are doing at the Center. The Parents Connect group gives a constant update on the activities of the child to the parents.

Health & Wellness Centre

There is a trained and qualified nurse to look after the first-aid needs of students. Students can take medical help in Medical Room whenever necessary. Students can avail medical consultation and treatment at W.U.S. Health Centre located at Chhatra Marg, University of Delhi. For this students have to fill up WUS membership form and submit it to dealing (Membership is optional). In case of any problems/suggestions the Medical committee teachers can be contacted.

Facilities for Students with Special Needs

The College provides a sensitive and friendly atmosphere to visually challenged students. It has a fairly large number of such students in all the courses. The College set up a Disability Unit in 2006-07 with the help of a UGC grant in the X plan period under the HEPSN Programme. This unit caters to the needs of students with visual disability. The College is also committed to make them computer literate and to improve their English language skills so that they too construct a universe for themselves that is bright and normal as possible.

Counselling and guidance is provided to the differently abled students seeking admissions in our college. The students are helped and guided to apply for scholarship/fellowship and other activities of organized and unorganized sector. Students with visual disabilities are provided laptops with software such as JAWS, NVDA and SAFA' to help them in their studies and other works. A special computer lab known as 'Enabling unit computer lab' was reopened on 3rd October 2016 for them. A computer instructor for skill development is also appointed for visually challenged students.

Creative Board

Creativity is humanity at its best. It is one of the most mysterious and yet the most revelatory aspects of our existence. Theories abound about the creative process but none would deny the magic of the moment when something new is created and takes form. It is a god-like demiurge, which may emerge from a deeply personal realm but reaches a universal plane in its finished form. Creativity, thus paradoxically, makes us a creator as well as fully human. It enables us to cast in an aesthetic mould our thoughts and feelings. All of us have a Blake, Eliot, Tagore, Picasso or a Disney in us. As a unique space that provides the opportunity to explore the creative potential within all of us, we invite you to share your creative ventures on the CREATIVE BOARD. Your entries could be in the form of poems, stories (not more than five hundred words), sketches, paintings. Students may mail them to: lbccreativeb@gmail.com

Email, Wi-Fi and Laptops Wi-Fi facility for students is available in the college campus. Laptops are provided on payment of insurance charges. Also official email-id is provided to the students.

Online Attendance, Assessment and Feedback

On line option is available on the website of the college for students and parents. They can check attendance and internal assessment records from the college website. Also parents and students have facility of submitting feedback about college and faculty.

Lawn and Sports Ground

The college has lush green front lawns and sprawling sports ground. The students are advised to take care of the cleanliness of the lawns and the sports ground.

College Lawn and Sports Ground Dos and Don'ts

Dos

1. Take adequate care of college property and fixtures in the lawn and the sports ground.
2. Take care of plants, flowers and of everything else in the college lawn/sports ground.
3. Students must seek permission before using college lawn/sports ground for any event/activity.
4. Students must seek permission before putting up any signs in the college lawn/sports ground.
5. Report vandalism and graffiti. Strict disciplinary action will be taken against the miscreant.
6. The college welcomes any useful suggestion or idea concerning better usage of these facilities.
7. Make optimum and careful use of these facilities of the college.

Don'ts

1. Don't damage benches, chairs or other equipment installed in the college lawn/sports ground.
2. Don't tread on the grass aimlessly
3. Don't litter.
4. Don't disturb or unnecessarily interfere with the activities of other students in the college lawn/sports ground.
5. Don't pluck flowers, leaves or cause damage to the plants and trees of the college lawn/sports ground.

Other Support System

- ✚ **Centre for Indian Languages Bhartiya Bhasha Mandal:** Celebrating diversity with students from different regions enabling other students to learn other regional languages.
- ✚ **Multi lingual Language Lab-** students will have an opportunity to hone their language skills.
- ✚ **Centre for Foreign languages: Japanese, Chinese, Spanish, German & French. Add value to your CV by learning foreign languages.**
- ✚ **Mentorship Program:** Mentoring of students through Mentor Mentee program where faculty members are assigned students for professional and personal counseling.

Discussion Forum

- ✚ The college promotes and facilitates debates and discussions in an endeavor to enhance the oratory abilities and critical reasoning skills of its students, under the aegis of its various societies.

- ✚ The college encourages constructive discussion on relevant topics, which have widespread social, political, and economic significance.
- ✚ A session of 'Battle of Thoughts' in Lakshmibai College, organised by V4V, Navrangg-The Dramatics Society, entailed discussion regarding the significant social issues and various innovative techniques pertaining to acting and theatre.
- ✚ The Literary and Publication Committee organized The Lakshmibai Memorial Inter-College Debate Competition on the topic "The EWS quota will help us move towards social justice" on 25th March 2019 in which teams across universities participated.
- ✚ These events provided the students with an opportunity to engage with pertinent issues and also enabled them to broaden their horizon beyond academic pursuits.

FINANCIAL ASSISTANCE

Fee Concession

On the availability of fund all needy and deserving students can apply for fee concession. Fees must be paid until the concession has been obtained. Concession is subject to good conduct, regular attendance and satisfactory progress in studies.

Students' Aid Fund

Financial assistance may also be given to needy and deserving students from the Students' Aid Fund.

Scholarships

There are various scholarships offered by the Delhi Government and Scholarship Cell, University of Delhi. Few of them from the last year are mentioned below:

- **Scholarships given by Delhi Government:**

- ❖ Merit Scholarship for SC, ST students.
- ❖ Post Metric Scholarship for OBC students.

- **Scholarship offered by Private Organization:**

- ❖ World Brotherhood organization's scholarship for Girl Student on merit basis.

For any other scholarship, the details may be obtained from the College Office or from university website.

- **Earn While You Learn Scheme**

AEPIC, initiated for the first time in Lakshmibai College, a Student Internship Program for the economically weaker section of students under the “**Earn While You Learn Scheme**” and also offer volunteer internships for clean and green campus and WISHWAS.

ACADEMIC REQUIREMENTS

The students of the College are governed by the rules and regulations of the University of Delhi as laid down in Ordinance VII of the University Calendar. The students are required to attend all lectures, tutorials/ preceptorials and practicals regularly. As per University rules a student is required to attend not less than two thirds of total lectures and practicals, separately, held in the college in each academic year/semester (67% in each year/semester). Students not fulfilling the attendance requirement may be debarred from appearing in the University examination.

Students selected/deputed to participate in annual NCC camp or NSS assignments or inter-college/ national/international sports or extra-curricular activities approved by the Principal may be condoned up to a maximum of one third lectures and practicals held.

In case of illness the leave application must be accompanied by a medical certificate and fitness certificate which should be submitted to the college office after getting the signature of the teachers concerned. Please note that shortage of attendance will not be condoned for attending other courses of study outside the college.

INTERNAL ASSESSMENT SCHEME

As per decision of University of Delhi 25% of the total marks in each paper will be allotted for the internal assessment as per Ordinance-VIII-E of the University Calendar.

Guidelines for Under-Graduate Courses in CBCS Semester Mode Internal Assessment, Internal Assessment shall carry 25% weightage and End Semester Examination 75% weightage the distribution of Internal Assessment marks shall be as follows:

Details	Weightage
Attendance (Lectures including Interactive Periods and Tutorials)	5%
Written assignments / tutorials / project reports / seminars	10%
Tests	10%

5% weightage to be given for regularity in attending lectures and tutorials. The credit for regularity in each paper, based on attendance, shall be as follows:

More than 67% but less than 70%	1 Marks
70% or more but less than 75%	2 Marks
75% or more but less than 80%	3 Marks
80% or more but less than 85%	4 Marks
85% and above	5 Marks

ECA/NSS/NCC benefits to be given as per university ordinances and rules and should not exceed 1/3rd of the total number of lectures held per semester.

In the case of a student who is selected as a member of the N.C.C. to participate in the annual N.C.C. Camps or is deputed to undertake Civil Defense work and allied duties, or in the case of a student who is enrolled in the National Service Scheme and is deputed to various public assignment by or with the approval of the Head of the institution concerned, or a student who is selected to participate in sports or other activities organized by the Inter-University Board or is selected to participate in sports or other activities organized by the Vice-Chancellor, or a student who is required to represent the University at the Inter University Youth Festival, or a student who is required to participate in periodical training in the Territorial Army, or a student who is deputed by the College to take part Inter-College sports, fixtures, debates seminars, symposia a social work projects, or a student who is required to represent the College concerned in debates and other extra-curricular activities held in other Universities or such other activities approved by the Vice-Chancellor, the following provision will apply:

- (i) A student in the categories listed above, will have to fulfill the requirement of written assignments and projects/term papers/seminars/field-work with the flexibility, however that she may, if necessary, be allowed additional time for submission of written assignments.
- (ii) A student in the categories listed above, will get the benefit or attendance for Internal Assessment for the classes missed as per the existing provisions of

The University reserves the right to review, and if necessary moderate the marks in any paper / papers in any College / Department

Medical certificates shall be excluded while calculating credit towards marks to be awarded for regularity, though such certificates shall continue to be taken into account for the purpose of calculating eligibility to appear for examinations as per the existing provisions of Ordinance VII.2.9.(a)(ii)

CO-CURRICULAR ACTIVITIES

In order to promote all-round development of students, they are expected to join the following:

- (i) National Sports Organization (N.S.O.)/ (Physical Education) or
- (ii) National Service Scheme (N.S.S.) or
- (iii) National Cadet Corps (N.C.C.)

Department of Physical Education and Sports

The Department of Physical Education and Sports of Lakshmibai College **aims at the overall development** of students and hence, offers a combination of academics as well as sports activities. With two faculty members Dr. Sunita Arora and Dr. Seema Sharma, the department has been teaching the papers of Physical Education and conducting numerous sports activities at the same time in different sports at various levels in our college premises.

The department offers Physical Education as one of the Discipline paper in the B.A. (Programme), having both core as well as elective papers. For this session, the paper is being offered in combination with Political Science Discipline.

Sports is considered to be the Hallmark of Lakshmibai College and we are among the top two overall best performing colleges of DU in women sports. Students participate in different games at different levels and win laurels. Starting from the Inter-College, Inter-University, State and National, many of our students have become international. We provide infrastructure/facilities in various sports including Archery, Athletics, Badminton, Baseball, Boxing, Cricket, Judo, Kabaddi, Kho-kho, Netball, Power-lifting, Softball, Volleyball, Weight-lifting, Wrestling and Yoga. Students are trained in all the games under the guidance of experienced coaches throughout the year. Recently, we have added an Indoor Shooting Range for practice (Rifle & Pistol), which is almost complete and will be functional from the current session. Besides this, the college has a well-equipped gymnasium to cater to the fitness needs of students, teachers and non-teaching staff. We also have the supporting staff to maintain these grounds throughout the session. The facilities are opened to all the student of the college to join sports and practice to achieve excellence.

SPORTS 2019-20



International

Meenakshi secured 3rd Position in the **11th Acrobatic Gymnastics Asian Championship** held at Tashkent, Uzbekistan while Amanpreet, Neha Gupta and Siji Aniyam made us proud by representing Indian Team in the **2nd BFA Women's Asian Baseball Championship** held at Zhongshan, China. The **Open International Yog Sport Championship** was conducted at Maharaja Institute of Technology; Rohini in which Nisha and Babita secured 1st position, Kajal stood 2nd and Navpreet Kaur got 3rd position.

Inter-University (KIUG, AIU, Zone) and Nationals

Four students of our college participated in the first edition of **Khelo India University Games** held at Bhubneshwar, Orissa in which Kanika Singh won a Bronze medal in Judo; and Amita got Bronze medal in Boxing.

A total of 20 students of our college represented University of Delhi in **All India Inter University Championships** of different sports. In Softball, our 08 students got Third Position, namely Amanpreet, Siji Aniyam, Neha, Nikhat, Pooja, Bhumi, Soniya and Sujata; while Kanika Singh stood Third in Judo and Mamta secured Third position in Wrestling.

A total of 07 representations were made by our students at **North Zone Inter University Championships**. In different Zonal level competitions, Meenu Maru got 1st Position in Ball Badminton; Anchal, Barkha & Neha Chaudhry stood Second in Softball; while Kajal stood 3rd in Boxing.

A total of 28 representations were made by our college students in different sports at National sports competitions.

Inter-College and Delhi State

Our five teams emerged Champions in **Inter College Tournaments** including Boxing, Kabaddi, Softball, Weight-lifting & Wrestling; one team i.e. Volleyball stood runners-up; two teams i.e. Archery & Netball secured 3rd position; while Cricket team remained at 4th position. Individually, we won a total of **40** medals in **Inter College Tournaments** including **17 Gold, 07 Silver** and **16 Bronze** medals apart from the Team Championships.

Our Volleyball team Secured First Position in Youth Delhi State; and 2nd in Senior Delhi State. Our Kabaddi team stood 3rd in Delhi State tournament. Individually, we won a **total of 35 medals** in different state level tournaments including 17 Gold, 08 Silver and 10 Bronze medals.

Our college was allotted the responsibility by DUSC of Organizing Inter College Softball & Cricket Tournaments, which were successfully concluded.

INTERNATIONAL PLAYERS



SUSHMA
Athletics

JYOTI
Wrestling

RITU DHARUV
Cricket

SUNITA
Athletics

PUSHPA
Athletics

JYOTI BISHT
Athletics

SEEMA KAUSHIK
Athletics (Masters)



MANISHA CHOUHARY
Baseball

BHAWNA
Baseball

SHWETA
Baseball

MONICA
Baseball

CHETNA
Baseball

SIJI ANAYAN
Baseball

AMANDEEP KAUR
Baseball

NEHA GUPTA
Baseball

VIPULA
Athletics (Masters)

MEMORIES & MOMENTS





NATIONAL SERVICE SCHEME (NSS) LBC 2019-20

National Service Scheme of Lakshmibai College has strived hard to provide a platform where students can interact with society in a very positive manner. NSS-LBC, consists of a collection of passionate students those who have sincerely worked for the society, especially for the needy and the underprivileged. The NSS LBC unit worked in broader areas such as inculcating cleanliness habits and environmental preservation. It celebrated following important days by spreading awareness No Tobacco Day ; World Environment Day ; Anti Child Labour Day; International Yoga Day; Constitution Day : Jal Shakti Abhiyan; Swachhta Pakhwada etc. Our unit participated in centrally organized events like National Youth Awards; FIT India Movement; FIT India Cyclathon. Four of our NSS volunteers received the opportunity to sing the Lakshya geet and contribute in the success of the National Youth Awards 2019. The nukkad natak team (UMANG) participated in National Social Summit, IIT Roorkee and performed a play on mob lynching for the same. Other than this the students have been diligently and consistently contributing towards the social causes through various projects such as **Red Dot** (sanitary napkin making program), **Saksham**, **Urvar**, **Umang**.

Dr. Sangita Sharma Best Programme Officer University Level NSS Award. It is a matter of great pride for NSS Unit of Lakshmibai College.

Sakshi Choudhary ,the Vice- President of the unit got selected for the **Pre Republic Day camp 2019** organised under the aegis of Ministry of Youth Affairs And Sports. She represented Delhi in the camp. **Ayesh Parveen**, the Siksha cell Head of NSS unit of Lakshmibai college attended **National Youth Festival** in Lucknow organized under the aegis of Ministry of Youth Affairs and Exchange. **Riya kumari** got the golden opportunity to be a part of Republic Day Parade Camp 2019.



Sakshi Choudhary, the Vice- President of the unit got selected for the **Pre Republic Day camp**



Ayesh Parveen attended **National Youth Festival**

Projects under NSS

SAKSHAM

Saksham is a school project under NSS which aims at inculcating morals, ethics, creativity among government school students.

RED DOT PROJECT

Red dot project tries to accomplish it and spread this message to various areas. Red dot project contains production and distribution of sanitary napkins. Objective of the project is to provide sanitary napkins to those women who can't afford marketed sanitary napkins and provide awareness regarding women's hygiene in the slum areas.



SHIKSHA CELL

A project under NSS. Lakshmibai College aims to shape the future of the nation by teaching the kids of a slum named Wazirpur which is adopted by the NSS LBC for their upliftment in both academic and extra curriculum activities.

The NSS Unit of Lakshmibai run a project called **SAMARPAN** in which We work for visually challenged people and help them by making their assignments, recording of their study material and writer for their internals and organise events to give them happiness and some learnings for their future.

CREATIVE

Urvar which means Productive. Under this Project, all the creative and Crafty work has been taken care of.

NATIONAL CADET CORPS (NCC)

The National Cadet Corps (NCC) is the largest voluntary uniformed youth organization, where the enrolled cadets are given basic military training in small arms and parades. Training in NCC instills qualities like unity, discipline, patriotism, team-spirit, esprit-de-corps, leadership, self-confidence and promotes personality development irrespective of caste, creed, religion or economic status.

The vibrant and dynamic NCC wing of Lakshmibai College under 7 Delhi Girls Battalion, Kirti Nagar is continuously scaling new heights. The enrolled 160 cadets participate in weekly training (on Thursday) of drill/ lecture/ cleanliness drive/ inter-class competition in the college along with different Camps within or outside Delhi. NCC trains its cadets in drill, signaling, weapon-training, map reading, civil defense, first-aid, home-nursing etc. during different camps including Annual Training (ATC), National Integration (NIC), Army Attachment (AAC), Basic Leadership (BLC), Advance Leadership (ALC), Personality Development (PDC), Officers' Training (OTA), Thal-Sainik (TSC), Prime Minister's Rally (PM Rally), Republic Day (RDC), Trekking and Mountaineering, Skiing, Water Sports, Adventure Sports, Youth Exchange Programme and the prestigious Republic Day Parade. NCC training enables its cadets to appear in and obtain 'B' Certificate after two years and 'C' Certificate after three years of training.

Two of our cadets, Cpt. Juhi Sharma and Lt. Megha Rawat has been commissioned in the Indian Army through NCC. The college has been awarded as the Best College in NCC is SW category by the NCC Alumni club of Delhi. Lt. (Dr.) Seema Kaushik, Associate NCC Officer of the college is the recipient of Director General's NCC Commendation Card and Best ANO award in SW category.

Our cadets stood first in DU's Antardhwani in Drill; won myriad of laurels in various competitions held at different colleges of DU be it Best Cadet, Drill, Guard, Song, Dance, Rangoli, Line Area or any other activity; attended prestigious camps including Republic Day Parade, PM Rally, and Thal Sainik Camp beside participating in Army Attachment, Para Jumping, Trekking, Firing, Commando Training, NIC, ATC, BLC, ALC, PDC etc.; and significantly contributing in daily routine activities of the college including admissions and other functions.

National Cadet Corps (NCC) 2019-2020

The vivacious and assiduous National Cadet Corps (NCC) wing of Lakshmibai College continued leaving imprints in 2019-2020 as well under the guidance of Associate NCC Officer (A.N.O.) Lt. (Dr.) Seema Sharma (Kaushik) and Dr. Sangita Sharma. The enrolled strength of 160 cadets performed diligently throughout the year under the leadership of SUO Rachna, JUO Shweta, JUO Anupam and JUO Reenu.

06 of our cadets participated in a series of cultural activities performed during the **Prime Minister's Rally** (PM Rally) held at Parade Ground, Delhi Cantt. The **Advance Leadership Camp** (ALC) held at Malout, Punjab was attended by CHM Anchal who secured 3rd position

in group singing, while JUO Reenu participated in the **Army Attachment Camp (AAC)** held at Meerut.

Four different **Trekking Camps** were organized this year. Out of which, CDT Pooja Kumari participated in the **Rock Climbing Trekking Camp (RCTC)** at **Pithoragarh, Uttarakhand**; LCPL Tanya and CPL Khusboo in the Trekking Camp at **Bajnath, Himachal Pradesh**; CPL Chetna and CDT Karuna at **Darjeeling**; and CDT Rekha & CDT Akansha Rawat at **Ajmer, Rajasthan** with their determination and dedication.

Ek Bharat Shreshtha Bharat (EBSB) Camp was conducted at **Silchar, Assam** in which 05 of our cadets participated in different activities in which Muskan Pal secured 2nd position in solo dance and CPL Heena was selected for Table Drill and got medal.

The Annual **Combined Annual Training Camp (CATC)** was conducted at the NCC Bhawan in Rohini, Delhi in which 84 cadets of our college participated under the guidance of SUO Rachna. 03 of our cadets CPL Heena, CPL Harshita and LCPL Tanu Sharma participated in media coverage held on the first anniversary of War Memorial and they got chance to meet with the eminent personality Chief Defence of Staff (CDS) General Bipin Rawat.

Our cadets continued their marvelous performance at NCC Festivals organized by various colleges and walked away with top honours in several activities. Our college stood 1st in Kho-Kho competition at DRC; 1st in Rangoli, 1st in Relay Race & 3rd in 800m NCC run at KMC; 2nd in Quarter Guard at MH; 1st in Buddy Pair Race & 2nd in Group Dance at ARSD College; 1st in Squad Drill at Kalindi College; 1st in Quarter Guard at MLNC; 2nd in Quarter Guard at CVA; 2nd in Squad Drill at PGDAV College; 1st in Group Dance at LSR; 2nd in Quarter Guard, 1st in Rangoli & 1st in Rifle Run at JDMC; 1st in Drill at ZHC.

On the occasion of **5th International Day of Yoga** celebrated on 21st June, 2019, 40 cadets of our college performed yoga protocol at the centralized location, Shivaji College. The 6th International Day of Yoga was conducted on 21st June, 2020 in which the cadets virtually participated in a practical session of yoga (morning) and webinar on benefits of yoga (evening).

NCC Cadets of Lakshmibai College participated in different Social Awareness Programmes throughout the year. In order to create awareness regarding Mission Indradhanush, a poster making competition, lecture and nukkad natak was organized by the cadets in the college premises. Cadets also carried rallies on International Day against Drug Abuse, Save Water, Swachh Bharat Abhiyan regarding cleanliness and Sanitary Hygiene etc. during our parade sessions.

A.N.O. Lt. (Dr.) Seema Sharma (Kaushik) was awarded with the **NCC Achievers Award 2019** for being the **Best Associate NCC Officer** in Senior Wing [SW] category by the NCC Alumni Club of Delhi on 15th July, 2019 at NDMC Convention Centre, Delhi.

With all the inspiring tales, the 3rd Inter-College NCC Festival 'ADAMYA-2020' could not take place due to Corona Virus outbreak.

NCC GLIMPSES 2019-2020



Co-Curricular Societies

Extra-Curricular societies make the institution pulsate with creative energy. LBC has very active Co-Curricular societies for tapping students' creative skills in these areas.

There are various committees and societies in the college. Some of them are:

Clean and Green Mission Society

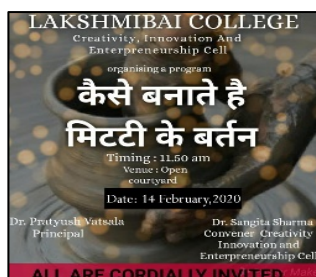
The Swachh Bharat Abhiyan– or Clean India Mission– is a nation-wide campaign which strives for cleanliness and hygiene.

An offshoot of this, the Clean and Green Society held several events this year: an Induction Programme was held in July 2019; an awareness session – on the importance of a clean and green environment – was held; on 6th September, 2019, a large number of students participated in the "Save Tree and Save Water Rally; on 13th September, a rally was held to spread awareness on garbage disposal; a play performance – on the role of young men and women in the Mission – was put up in college and across the campus; as part of an awareness drive, student volunteers collected garbage and dirt from corridors and classrooms; they also planted saplings in the college campus.

WISHVAS are regular. All the volunteers teach Wazirpur kids. All the students come regularly from underprivileged area and settle class wise. Lakshmibai College encourages students to take part in a variety of activities. For the convenience of students, Wednesday Vth and Friday IVth period have been reserved for Extra Curricular Activities. Students are expected to participate enthusiastically in these activities and win prizes.

The Creativity, Innovation and Entrepreneurship Cell

We embarked on this journey with the first meeting in the month of July 2019 during induction programme conducted by college. Creativity, Innovation, Entrepreneurship cell and Placement cell hosted an interactive session with "WOMENNOVATOR" and "BE BEAUTIFUL BE YOU" on 12th February 2020 to enrich the students in a way and to enhance their inner as well as outer beauty. Approximately 215 students attended this programme in Gargi bhagwan. Four esteemed personalities were present for the session. A two day workshop was also held in the month of February that was "MITTI KE KAISE BANATEY" on 14th and 19th February 2020, the venue was open courtyard of the college premises. Approximately 250 students and faculty members participated in this workshop and learnt how to make Mitti ke bartan on chak. A visit was also paid at Hunar Hatt (MHRD), India Gate where students learnt how the self-help groups work and how they make their products.



Enabling Unit for Differently Abled

The Enabling Unit of the college provides assistance and guidance to the differently abled students of the college throughout the year. During the admission process 2019, counseling was provided to all the differently abled students who came to seek admission to different undergraduate courses. The admitted students were then guided to apply for different scholarships/ fellowships provided by government and non-government organizations. An interactive session with the Help The Blind Foundation (HTBF), a Chennai based NGO working to elevate the economic condition of the visually impaired students in India, was organized in the college. HTBF also awarded scholarships of Rs. 71,250 to 7 visually impaired students of the college.

Visually challenged students were issued special software ('JAWS', 'NVDA', 'SAFA') enabled laptops to improve their academic progress. An effort to purchase digital record player with internet facility (Evo E10) is under process, this will be of great help to the visually impaired students in their academic pursuit.

The Literary and Publication Committee

The committee aims to enhance the literary skills of the students, to bring to light the hidden talents among them, and to conduct various literary events providing a platform for expression of thought through various forms of writing. Apart from this, it is solely responsible for publishing an annual magazine "JYOTI" of Lakshmibai College. The magazine is a perfect amalgamation of all kinds of interest and literature in four different languages, English, Hindi, Sanskrit and Punjabi.

The committee also takes care of publication of the "ANNUAL REPORT", highlighting achievements of students, faculty and important activities undertaken in the college throughout the year. The committee organized events like "POSTER MAKING" and "CREATIVE WRITING" in this academic year, where in an effort has been made to encourage freedom of expression amongst the students.

The Library Committee

2019-2020 saw the culmination of a number of planned improvements in the Library infrastructure. The second floor of the Library now boasts of a Conference Room with a sitting capacity of around 90 people. The room is fully equipped with up to date technology, like an 85" touch panel screen, which would be put to fruitful use in future. Besides, the Library Committee of Lakshmibai College organized Book Fair 2020, on 28th February, 2020 in the open courtyard. As the annual acquisition of books for various disciplines is done through the Book fair, the Library would be purchasing around 500 books from the vendors. The highlight of the Book Fair was its inauguration by Mr. Rajesh Singh, Deputy Librarian, Central Reference Library, University of Delhi.

Music and Dance Society

Music department and its society remain active throughout the year. The society and department play a major role in college events like Independence day, Republic day, Gandhi Jayanti, College Annual day etc. In this academic year students of the music department & Society presented Gandhi bhajan & Saraswati Vandana in college's National & International

seminars respectively. Many students participated in Inter college competitions in which student of music department Shubha Pandey got First position in event 'Sur ke Sartaj' organized by Bharati Vidyapeeth (Deemed University) & consolation prize in event 'Mehefile Ghazal' organized by Mata Sundari college (D.U.). Apart from that Society's western dance group 'Swayy' took part in several events organized by several colleges i.e. Sir Aurobindo college, Gargi college, IIT Guwahati, IIIT Delhi, SRCC, Lady Shree Ram college, Lady Irwin, PGDAV college, JDM college, Mata Sundari college and so on. The students of the group got 6th position in Guwahati out of 35 teams.

Navrangg- The Dramatics Society of Lakshmibai College

Navrangg is a platform for students to understand the significant socio-political issues via the medium of performing arts and theatre. The society frequently performs plays and nukkad natak which take up relevant issues of social importance. The society endeavors to hone the acting skills of the students and conducts a number of events and workshops for this purpose.

The 2019-20 Session began with the skit "Chup-Chaap" for new entrants of the college at the orientation programme. Various workshops were organized in the beginning of the session to introduce first year students to the world of theatre. "Everything is Fine" and Street Play on Education System are the two significant annual productions of the year 2019-20. With over 40 performances in colleges like Gargi, DTU, SRCC, Shaheed Bhagat Singh College and many more, the society made a valuable impact in the theatre circuit. Navrangg performed its Annual Street Production at National School of Drama. IIT Roorkee Street Play Prelims were hosted in the college where theatre societies from different colleges participated in the event. A 30 day Theatre Workshop was organized in the college to enrich the theatrical skills of the students. The society secured 1st position in an inter-college stage play competition at Kalindi College, where Vartika Pandey was conferred with the Best Actor prize. Team Navrangg performed its annual stage production in Gargi College where Radhika Gakhar, Ritika Kakkar and Vartika Pandey were given a special mention for "Best Performers". The society is planning to organize an annual theatre fest "Kalamay 2020" in which colleges of Indraprastha University and Delhi University will participate in the Nukkad Natak Competition.



Proctorial Board and Students' Union

The Proctorial Board maintains discipline in the college in various activities or events of the college, the board ensures that discipline is maintained in the college. We welcomed the First year students on 20th July 2019 with Tilak ceremony at the entrance gate. The Board also maintained the discipline during the Student Induction Programme of one week. Plethora of events was organized by Union in this academic year. On 16th August, we had Hasya Kavi Sh. Surender Sharma as Chief Guest of Kavi Sammelan for Independence Day celebration. Powered Yo-Yo challenge took place on 20th September 2019. A program on Swatch Bharat Abhiyan was organised on 2nd October 2019. Mr. Jagat Singh Chaudhary (Brand Ambassador, Forest Department, Uttarakhand) spoke on Environment and forest conservation. Another talk on 'Waste segregation and home composting training' was delivered by Dr. Narender Kumar, Swalamban on the same day. Elocution contest on Swachhata in collaboration with Delhi Public Library was held on 4th October 2019. Chief Guest Reeti Mishra shared her views with the students. Dandya Masti on 4th October 2019. Diwali Mela was held on 25th October 2019.

Actor Suraj Pancholi was invited as a guest during the Freshers Welcome ceremony on 6th November 2019. Principal, Faculty members, students and union members participated in Lakshmibai Jayanti on 19th November 2019. Lecture on Passport Sewa (Ministry of External Affairs, GoI) was held on 6th February 2020. Last but not the least Annual festival Vividha will be organized soon.

Punjabi Literary and Cultural Society Our students participate in various intercollege competitions such as "Paper Reading Competition" organized by Mata Sundari College; "Lekh Rachna Competition", "Handcrafting Competition" and "Slogan Writing Competition" (SGND Khalsa College). The LBC Punjabi Society and Punjabi Pracharni Sabha organizes the Inter-college "Guru Nanak Ek Samajsudharak Competition" and "Handcrafting Competition"

Sanskrit Literary Society The Society remained busy throughout the year. Our Students participated in many Inter-College-Competitions such as 'Prashanmanch', 'Shlokavritti', 'Bashan', 'Chitrakarma' etc. One of our students Richa Jha (M.A. Final year) went to Shyama Prasad College, University of Delhi to represent our college in 'Ekal Shlok Sangeet Pratiyogita' and won 'protsahna' prize on 17th October 2019. She brought large number of prizes to the society in this academic year - participated in Gargi College in 'Bhashana Pratiyogita' and won 2nd prize on 30th October 2019; participated in St. Stephens College in 'Bhashana Pratiyogita' and won 3rd prize on 23rd January 2020; participated in Gargi College in 'Bhashana Pratiyogita' and secured 1st position on 4th Feb 2020; participated in Maitreyi College in 'Bhashana Pratiyogita' and secured 3rd position on 18th Feb 2020; participated in Hindu College in 'Vaad-Vivaad Pratiyogita' and secured 2nd position on 19th Feb 2020; participated in Satyawati College in 'Prachinkavyeshu Aadharita Kavyapatha Pratiyogita' and won 'protsahna' prize on 29th Feb 2020. Two of our students Riya (3rd year, Hons.) and Pooja Mishra (2nd year, Hons.) went to Hansraj College, University of Delhi to represent our college in 'Prashanmancha Pratiyogita' on 27th Feb 2020. Another student Sandhya Bhatt (3rd year, Hons.) has also represented our college in 'Shlokavritti' competition there. The active participation of students show that the teachers and the students have been enthusiastically working for the welfare of the society and College.

Gandhi Study Circle

The celebrations on the 150th Birth anniversary of Gandhiji commenced with Gandhiji Ji's favourite Vaishnav Jan followed by the Bhajan 'Thumak Chalat Ram Chandra'. Then there was Prathana Sabha with readings from Bible, Geeta, Shri Granth Sahib and Quran. Principal Dr. Pratyush Vatsala observed that students should maintain cleanliness and follow Gandhiji's ideals and principles. The celebration ended with Raghupati Raghav Raja Ram in which everybody joined. The Gandhi Study Circle organized a Poster making and Essay Writing competition on 14th. February 2020. The theme of the poster making competition was "Mahatma Gandhi – His ideologies of peace and love", while the topic for the essay writing competition was "How relevant is Mahatma Gandhi today".

Vivekananda Study Circle

Vivekananda Study Circle organizes talks, "Slogan Making Competition" on the core tenets of Vivekananda's philosophy. Gunjan Gupta and Bharat Uday were invited for the "Winter Internship Programme". An Essay Writing Competition on "India of Vivekananda's Dream" was organized on 20th February 2019.

Mathletes - Mathematics Society

The academic year was marked with the Orientation Programme which gave first year students a brief overview of the course curriculum. The Society organized lectures on "Career Counseling" by Alpha Plus Institute and "How to Crack IIT JAM?" by Dips Academy.

Mathletes celebrated its much awaited Annual Festival "HELIX 2019" on February 22 2019. The highlight event was "Present-o Station" in which students, from our department as well as other colleges, presented research papers.

Equal Opportunity Cell

The main problems—faced by people with disabilities, or of minority status—stem from disabling environmental, economic and cultural barriers. Disability and minority are therefore equal rights issues at par with other forms of unjustified discrimination and prejudices. The Equal Opportunity Cell was set up by the University of Delhi to address these and other urgent issues concerning SC, ST, OBC and persons with disabilities (PWD) on 27 June 2006. For queries, students may contact EOC members.

College Social Responsibility (CSR)

Lakshmibai College CSR – Initiative has actively been involved in community and extension services. CSR Committee, in association with Life Care, organized "Ek Shaam Shaheedon Ke Naam" a musical tribute to Pulwama Martyrs by live performance of pop singer Shael on 21st February 2019. Students paid homage by lighting candles in memory of the CRPF Jawans who lost their lives in the terrorist attack in Pulwama.

Women's Development Cell (WDC)

The College has a Women's Development Centre & Gender Sensitization Committee under which a counseling unit functions with a trained Counselor. The Centre frequently organizes Nukkad Nataks, Essay/Poster competitions, Symposia- cum-Workshops to create awareness among students about women's rights and their role in society.

“WINGS”: The Placement Cell of Lakshmibai College

The placement cell conducted interviews to select office-bearers and volunteers and elected vice-presidents and ever-enthusiastic executive members in the beginning of the session.

A valuable seminar on “CV writing and interview handling” as a capacity building programme was also conducted on 18th October, 2019. As a part of campus engagements, several of our students have been selected by reputed organizations like Wipro, Genpact, Tata Power Delhi Distribution Ltd, which conducted campus placement drives in our college premises.

A whopping 64 candidates across diverse background applied for the Wipro campus placement drive, which was conducted on 16th January, 2020. 3 HR's from Wipro visited our campus and a total of 7 students were selected. Next in line was Genpact campus placement drive that was conducted on 4th February, 2020. 92 students applied for the placement drive offering various profiles like banking, insurance, finance and 16 of them got selected.

Placement Cell and Creativity, Innovation and Entrepreneurship Cell hosted an interactive session with “WOMENNOVATOR” and “BE BEAUTIFUL BE YOU” on 12th feb 2020 to enrich our students in a way to enhance their inner as well as outer beauty. Four esteemed panelist were there for this session. A session by Vedica Scholars Programme for women was also conducted in the month of February, 2020.

Tata Powers Delhi Distribution Limited in association with Co-Cubes conducted an online preliminary test on 5th March, 2020 for the placement.

Internship round the year were provided to the students for various profiles like HR, social media marketing, NGO volunteer, sports leader, content writing, campus ambassador programmes, public relations, graphic designing³³, etc.

Reputed companies like Decathlon, Uneako, Eat my news, Sharekhan, Finlatics, Felicia retail, Asmi, selected students to provide internship. Some companies offered stipend as well. Companies for internship were provided throughout the Year.

One of the most successful events of the year was conduction of internship fair (INTERN -O-WINGS) on 2nd March, 2020. A total of 887 online registrations and 190 offline registrations were made. 40+reputed companies were on board like Sharekhan, Bajaj capital outlook, DU express, Stayrific and Artyson etc.

Along with all the campus engagements activities going on, the placement cell was not behind in mediating off campus drives from esteemed companies like Deasche rank, tresvista, Lido Learning, Chegg etc.



PRIZES

On the basis of the academic performance in the University Examination, held at the end of the Academic session, the students are awarded prizes.

Academic Prizes

The College awards the following prizes

- Topper of Honours Courses (in all Subjects) in each of 2nd & 3rd year.
- Topper of individual subjects in B.A. (Prog.) in each of 2nd & 3rd year.
- Topper of Discipline Courses-I (in all Subjects) in 3rd year.
- Topper of individual papers in B.Com (Prog.) in each of 2nd & 3rd year.
- Topper of M.A. (Previous) in each course.
- Topper of M.A. (Final) in each course.

Institutional and Sponsored Awards

A number of prizes and trophies have been instituted by individuals for Excellence in various fields. These are listed below:

- Miss. C. K. Kausukutty & Ms. J. Kaushik prize for the All Round Best Student of the year
- Shri Deepak Phukan Running Trophy for the Best All-Round Sports Woman
- Ms. Gorowara Prize for All Round best Student Runners-up

- Mrs. Padma Rastogi Running Trophy and Certificate for Best Student in Sports and Academics
- Miss. C. K. Kausukutty & Ms. J. Kaushik Prize for obtaining Highest Marks in B.A. (Hons) Examination
- Miss. C. K. Kausukutty Prize for obtaining Highest Marks in B.A. (P) Examination
- Brihaspati Memorial Prize for the Best Student in Fine Arts
- S. L Passi Memorial Prize for Best Endeavour in Sanskrit
- Shri Lalit Narain Saksena Memorial Prize for the Best Debator in Sanskrit
- Shri Lalit Narain Saksena Memorial Prize for the Best Reciter in Sanskrit
- Smt. Phoolwati Saksena Memorial Prize for the All Round Best Student of IIIrd year Food Technology
- Smt. Phoolwati Saksena Memorial Prize for the All Round Best Student in IIIrd year in Music
- Dr. (Mrs.) R. Jha Memorial Award for Best performance in Women's Development Programme
- Mr. Jaipal & Mrs. Kamal Ahluwalia Memorial prizes for Best performance in (a) Hindi Debating (b) Hindi Dramatics.
- Smt. Radha Rani Memorial Prize for the most entrepreneurial student in Food Technology.
- Smt. Shakuntala Devi Memorial Prize for the most entrepreneurial student in Apparel Design and Construction.
- Mr. Jaipal & Mrs. Kamal Ahluwalia Memorial Prizes for Best performance in sports.
- Prof. Ram Kumar Memorial Running Trophy for the Best Play in Inter-class One act Play Competition
- Shri Basant Lal Bhutani Memorial Prize for On the spot Essay Writing Competition in English
- Smt. Kalawati Bhutani Memorial Prize for the Mantra-Antakshari Competition in Sanskrit
- Dr. (Mrs.) Rama Jha Memorial award for Creative Writing (two prizes)
- Smt. Raj Dulari Smriti Puruskar for obtaining Highest Marks In Sanskrit in M.A. (Final) Examination
- Smt. Kaushalya Bhardwaj Memorial Prize for obtaining Highest Marks in English (Hons.) (I and II year results combined)
- Smt. Maya Devi Memorial Prize for obtaining Highest Marks in English (Hans.)
- Prof. Ram Kumar Memorial Prize for obtaining Highest Marks in English in B.A. (P) Examination

- Dr.B.R.Khanijo Memorial & Academic Prize for obtaining Highest Marks in History in B.A. (P) Examination
- Prof. Ram Kumar Memorial Prize for obtaining Highest Marks in Political Science in B.A. (P) Examination
- Shri R. L Banerjee Memorial Prize for obtaining highest Marks in Office Management & Secretarial Practice in B.A. (P) Examination
- Shri D. P. Ganguli Memorial Prize for obtaining highest Marks. in B. Com (P) Examination
- Smt. Nisha Rani Devi Memorial Prize for obtaining highest Marks in Food Technology in B.A. (P) Examination
- Shri C. D. Arora Memorial Prize for obtaining highest Marks in B.A. (P) Examination
- Prof. T. R. Vij Memorial Prize for obtaining highest Marks in Political Science (Hons.) II Year (I and II year results combined)
- Smt. Satya Devi Memorial Prize for obtaining highest Marks in Business Data Processing in B.A. (P) 1st yr., IInd yr., IIIrd yr.
- Shri Banke Bihari Bhatnagar Smriti Puruskar for obtaining highest Marks in B.A. Hindi (Hons.) 1st yr.
- Mr. Kartar Singh Grover Memorial Prize for obtaining highest Marks in B.A. (P) IInd yr. for Punjabi B
- Mrs. Jaswant Kaur Grover Memorial Prize for obtaining highest Marks in B.A. (Pass) IInd yr. or Punjabi A
- Dr. B. R. Khanijo Memorial & academic Prize for securing highest marks in History (Hons.) I
- Dr. (Mrs.) R. Jha Memorial Award for Best All Round Academic Performance in B.A. (P) IIIrd yr
- Dr. (Mrs.) R. Jha Memorial Award for Best performance in Eng. (Hons.) IIIrd year
- Pt. Kundan Lal Chaturvedi prize for Securing highest Marks in B.A. (Hons.) Hindi III year
- Mrs. Usha Jain Memorial Prize for highest Marks in Food Technology in B.A. (P) I Year and II year combined
- Smt. Swaran Arora Memorial Prize for highest marks in Economics B.A. (Hons.) IIIrd yr.
- Professor Lalit K. Bhutani Memorial Prize for highest marks in History (Hons.) I yr.
- Dr. Sohan Lal Gulati Memorial Prize for highest marks in History (Hons.) II yr.
- Mrs. Kaushalya Gulati Memorial Prize for highest marks in History (Hons.) III yr.
- Mrs. Prabha Wati Memorial Prize for highest marks in Paper-I (logic) of B.A. (Hons.), Philosophy
- Shri V. K. Chaturvedi Memorial Prize for the highest marks in B.A. (P) III yr. in Hindi

- Shri R. R. Aggarwal Memorial Prize for highest marks in B.Com (H) II yr.
- Shri Harbans Lal Bansal Memorial Prize for highest marks in B.Com (H)
- Shrimati Satya Devi Bansal Memorial Prize for highest marks in B.Com (P) I, II & III year combined
- Sh.C.B. Gupta Memorial Prize for securing highest marks in Paper No. XIII, 'Income-Tax' of B.Com (H) II year
- Smt. Kalawati Mittal Memorial Prize for highest marks in B.Com (H) III yr.
- Shri Prem K. Seth Memorial Prize for best performance in B.A. (H) IIInd yr.
- Sh. U.S. Bhatnagar Memorial Prize for securing highest marks in paper (VIII) of B.Com (H) Corporate Accounting
- Mrs. Savitri Lyall Memorial Prize for All round best student Runner up prize
- Mrs. Lakshmi Bai Gorawara Memorial Prize in Hindi (H) 1st yr.
- Sh. B. S. Jain Memorial Prize for Macro Economics in B.Com (H) III yr.
- Mr. M.R. Jain & Mrs. Nagini Devi Jain Memorial Prize for best participation in activities of Sanrakshan.
- Prof. J.L. Jain & Smt. Chand Tari Jain Memorial Scholarship.
- Sarla Sharma award for excellence in dramatics.
- Dr. J.C. Dua prize for Students of Tourism.
- Dr. Usha Agarwal Trust Scholarship Endowment fund for B.Com. Hons. Students
- Sh. Jawahar Lal Ojha Memorial Prize for highest marks in B.A. (H) Philosophy I year Paper-2 (Elements of Indian Philosophy)
- J. L. Memorial award for Mathematics
- Smt. Satyawati Vasist Memorial to the best student to Political Science
- Smt. R. P. Sethi memorial award for scoring highest marks in Financial Management (SemV)
- Sh. S. R. Sethi memorial award for scoring highest marks in Cost Accounting (Sem IV)
- Dr. Sneh Khosla memorial award for scoring highest marks in each year of B.A.(Hons) Philosophy.

DETAILS OF ANNUAL FEES FOR THE VARIOUS COURSES FOR THE YEAR 2020-2021

Courses	Annual Fees in Indian Rupees			
	UR/OBC/EWS/ Minority	SC	ST	PwD
BA (Prog)	7385	7385	7385	145
B Com (Prog)	7385	7385	7385	145
BA (Hons) Political Science	7385	7385	7385	145
B Com (Hons)	8385	8385	8385	145
BA (Hons) Economics	7385	7385	7385	145
BA (Hons) English	7385	7385	7385	145
BA (Hons) Hindi	7385	7385	7385	145
BA (Hons) History	7385	7385	7385	145
BSc (Hons) Maths	8385	8385	8385	145
BA (Hons) Philosophy	7385	7385	7385	145
BA (Hons) Sanskrit	7385	7385	7385	145
BBE	19385	19385	19385	NIL
BA (Hons) Sociology	7385	7385	7385	145
BA (Hons) Psychology	7385	7385	7385	145
BSc (Hons) Home Science	8385	8385	8385	145

***Note: Refund of Fees: As per University guidelines.**

- If the Bank Fee Slip is lost, verification will be done by College Office on payment of Rs. 30/-
- No student will be permitted to appear for the University Examination unless all dues of the College are cleared and a clearance certificate obtained.
- Only fifty percent of the Security Deposit is refunded, in the month of December, to those students who have passed the Annual Examinations, provided they submit the refund form duly filled to the College Office between 1 September and 30 November of the year. The remaining fifty percent of the Security Deposit goes to the Golden Old Students' Association.
- A deduction will be made from the Security Deposit if any College property has been damaged, or a library book has been lost or damaged.

- Clearance certificate must be obtained from the Library, N.C.C., Sports and Office before the refund of Security money.
- Foreign students should get in touch with the cashier for fee details
- All fees are subject to change

COLLEGE CAMPUS – Do's and Don'ts

Dos

1. Discipline and punctuality are integral to success. Attend your classes and laboratory sessions on time. Action will be taken against habitual late-comers.
2. Be regular in attending your classes. Students not having the minimum required attendance will be barred from appearing in the Semester Examinations.
3. Respect your fellow classmates, the senior students as well as your teachers. Use only courteous and polite language and behave with decorum with the faculty, staff, students and guests of the College.
4. Take care of the College property. Any damage to or loss of Laboratory equipment and/or other property of the College will lead to strict disciplinary action against the miscreant.
5. Take up all assignments, tests and examinations of the College seriously and try to perform the best. Any information and/or other task assigned to you should be submitted within the given deadline.
6. Read notices/circulars displayed on the College Notice Board/ College App/Web site. Ignorance of not reading any notice/circular thus displayed shall not be accepted as an excuse for failing to comply with the directions contained in it.
7. Be responsible for your actions and learn to share and shoulder the collective responsibility of your class.
8. Use all the resources available in the college judiciously and effectively. The library, the playground, the canteen and the Common Room could be your learning and interacting hub.
9. In case of any problem or confusion, bring the matter immediately to the notice of your Class Mentor.
10. File any genuine complaint to the concerned authority without fear.
11. Use the college furniture responsibly. If you find any chair/table in the lawns, corridors and ground please put it back in the nearest class room.
12. Indulging in any prohibited action may entail a penalty of Rs.100/-200/-300/500/1000/ and disciplinary action.

Don'ts

1. Don't rag and don't be a mute witness to ragging. It is a criminal offence punishable under the Indian Penal Code. Strict disciplinary action will be taken against any student indulging in any form of ragging or Eve-Teasing inside the College premises or outside.
2. The College is your second home. Don't litter the Campus. A clean and healthy environment will lead to a better tomorrow.
3. Don't use unfair means during examination. Misconduct during examination, production of false information or documents for admission purpose and the failure to return materials taken on loan from the College would be seriously dealt with.
4. Don't use foul language within the Campus.
5. Don't indulge in any activity that may cause harm to the others or to yourself.
6. Desist from violence of any kind inside the Campus or outside it.
7. Smoking and/or consumption of any kind of alcoholic drinks/drugs inside the College is strictly prohibited.

Appendices

Appendix: Important Ordinances of the University

Successful applicants will be required to abide by the Ordinances of the University and will be required to provide a written undertaking to this effect at the time of admission. A few extracts of important ordinances are reproduced here.

ORDINANCE XV-B: Maintenance of discipline among Students of the University

1. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he / she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:
 - a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution / Department and against any student within the University of Delhi
 - b. Carrying of, use of or threat to use of any weapons
 - c. Any violation of the provisions of the Civil Rights Protection Act, 1976
 - d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
 - e. Any practice-whether verbal or otherwise-derogatory of women
 - f. Any attempt at bribing or corruption in any manner
 - g. Willful destruction of institutional property
 - h. Creating ill-will or intolerance on religious or communal grounds
 - i. Causing disruption in any manner of the academic functioning of the University system;
 - j. Prohibition of Ragging as per Ordinance XV-C.
4. Without prejudice to the generality of his / her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his / her powers aforesaid order or direct that any student or students -
 - a. be expelled; or
 - b. be, for a stated period rusticated; or

- c. be not for a stated period, admitted to a programme or programmes of study in a College, Department or Institution of the University; or
 - d. be fined with a sum of rupees that may be specified; or
 - e. be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or that the result of the student or students concerned in the Examination or Examinations in which he /she or they have appeared be cancelled.
5. Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.
6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself / herself with a copy of these rules. At the time of admission, every student shall be required to sign a declaration that on admission he /she submits himself / herself to the disciplinary jurisdiction of the Vice-Chancellor and several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

ORDINANCE XV-C: Prohibition and Punishment for Ragging

1. Ragging in any form is strictly prohibited, within the premises of College/ Department or Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which:
 - a. Involve physical assault or threat to use of physical force.
 - b. Violate the status, dignity and honour of women students.
 - c. Violate the status, dignity and honour of students belonging to the scheduled caste and tribe.
 - d. Expose students to ridicule and contempt and affect their self-esteem.
 - e. Entail verbal abuse and aggression, indecent gestures and obscene behavior.

4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/ her decision shall be final.
9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a programme of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
11. In case any students who have obtained degrees or diplomas of the University of Delhi are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.
12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
13. All Institutions within the Delhi University system shall be obligated to carry out instructions / directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

Order of the Vice-Chancellor in pursuance of Ordinance XV-C: Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

ORDINANCE XV-D/The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE)

An Act to provide protection against sexual harassment of women at work place and for the prevention and redressal of complaints of sexual harassment and for matters connected there with incidental thereto.

WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment;

AND WHEREAS the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India.

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace. For details, please see the website <http://www.shebox.nic.in/assets/site/main/images/Sexual-Harassment-at-Workplace-Act.pdf>.

Appendix: Reservation for Economically Weaker Sections

Proforma for Income and Asset Certificate:

Government of.....

(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS (EWS)

Certificate No.....

Date.....

VALID FOR THE YEAR.....

1. This is to certify that Shri/Smt./Kumari.....son/daughter/wife of..... permanent resident of..... Village/Street..... Post Office..... District..... in the State/Union Territory..... Pin Code..... whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his /her family** is below to Rs. 8 lakh (Rupees Eight Lakh only) for the financial year..... His/her family does not own or possess any of the following assets***:
 - i: 5 acres of agricultural land and above;
 - ii: Residential flat of 1000 sq. ft. and above;
 - iii: Residential plot of 100 sq. yards and above in notified municipalities;
 - iv: Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
2. Shri/Smt./Kumari belongs to the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office.....

Name

Designation.....

Recent Passport
size attested
photograph
of the
applicant

*Note 1. Income covered all sources i.e. salary, agriculture, business, profession, etc.

** Note 2. The term "Family" for this purpose includes the person, who seeks benefit of reservation, his/her parents and sibling below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3. The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Appendix: Format of the OBC certificate

This is to certify that Shri/ Smt/ Kumari _____ son/daughter of _____ of village/town _____ -in District/ Division _____ -in the State/ Union Territory _____ belongs to the _____ community which is recognised as the backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated ____*. Shri/ Smt/ Kumari _____ and/ or his/ her family ordinarily reside(s) in _____ District/ _____ Division of _____ State/ Union Territory. This is also to certify that he/ she does not belong to the persons/ sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & training O.M. No. 36012/22/93

–Estt(SCT) dated 8.9.93**.

District Magistrate
Deputy Commissioner etc.

Dated:

Seal

* The authority issuing the certificate may have to mention the details of resolution of Government of India, in which the caste of the candidate is mentioned as the OBC.

**As amended from time to time.

Appendix: Format of the Educational Concession Certificate

FORMAT

EDUCATIONAL CONCESSION CERTIFICATE

(ON THE PROPER LETTER HEAD)

(With complete address, telephone number/s and e-mail ID)

OFFICE OF THE

This is to certify that Mr./Miss.....is son/daughter of (No.) resident of The above named officer/JCO/OR..... :-

Priority-I Widows/Wards of of
Defence personnel killed in
action on during.....;

Priority-II Wards of disabled in action on during and boarded out from service.

Priority-III Widows/Wards of Defence Personnel who died while in peace time on duty on.....with death attributable to military service.

Priority-IV Wards of Defence Personnel disabled in service and boarded out with disability attributable to military service.

Priority-V Wards of Serving/Ex-servicemen including personnel of police forces who are in receipt of Gallantry Awards;

- i. ParamVir Chakra
- ii. Ashok Chakra
- iii. MahaVir Chakra
- iv. Kirti Chakra
- v. Vir Chakra
- vi. Shaurya Chakra
- vii. President's Police Medal for Gallantry
- viii. Sena Medal (Gallantry), Nau Sena Medal (Gallantry), Vayu Sena Medal (Gallantry)
- ix. Mention-in-Despatches
- x. Police Medal for Gallantry

Priority-VI Wards of Ex-Servicemen Priority-VII Wives of:

- (i) Defence Personnel disabled in action and boarded out from service.
- (ii) Defence Personnel disabled in service and boarded out with Disability.
- (iii) Ex-Servicemen and Serving Personnel who are in receipt of Gallantry Awards.

Priority-VIII Wards of Serving Personnel

Priority-IX Wives of Serving Personnel

Master/Miss/Mrs..... son/daughter/wife of.....Officer/ JCO/ OR is eligible for educational concession for admission in University of Delhi against the Armed Forces Category under Priority No.

No. :.....

Date:/...../.....

(Signature)

Seal <Rubber Stamp> with Name & Designation

Appendix: Rules for Refund of Fee on Account of Withdrawal/Cancellation of Admission

S. No.	Reasons for seeking refund	Quantum of fee to be refunded
1.	When a student applies for withdrawal of admission up to last date of admission	Full fee after deduction of 1000/- and full examination fee.
2.	When admission is made inadvertently due to error/omission/commission on the part of the University/College	Full fee and full examination fee.
3.	When cancellation of admission is due to concealment/ falsification of facts, submission of false/ fake certificates(s), providing misleading information by the student or for any error/ mistake on the part of the student.	No fee will be refunded.
4.	When a student of Self-Financing course applies for withdrawal of admission on or before the last date of admission.	Full fee after deduction of 1000/- and full examination fee.
5.	In case a student after his/her admission expires within one month of the last date of admission.	Full fee including examination fee will be refunded to his/her parents.

ANNEXURE

INTERNAL COMPLAINTS COMMITTEE

Under Gazette notification of Government of India, University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 has been notified which is binding University and Colleges. The Ministry of women and Child Development, Government of India has also published a "Handbook on Sexual Harassment of Women at Workplace" which describes the issues like what is workplace sexual harassment, its prevention, prohibition and redressal along with the global norms and good practices following in this regard. With reference to UGC letter No.F.91/9/2015 (GS/MHRD) dated 5 July 2016, College has constituted an Internal Complaints Committee (ICC) through a written order under the above Regulations.

Internal Complaints Committee is committed to creating and maintaining a community in which students, teachers and non-teaching staff can work together in an environment free of violence, harassment, exploitation and intimidation. This includes all forms of gender violence, sexual harassment and discrimination.

The present ICC is comprised of the following members:

S.No	Name	
1	Dr. Sucheta Chaturvedi	Convener
2	Dr. Ranjit Kaur	Member
3	Dr. Sudha Gupta	Member
4	Dr. Bulbul Das	External Member
5	Mr. Manoj Kumar	Sr. Assistant-Accounts
6	Mr. Narendar	Assistant Admin

Photo Gallery



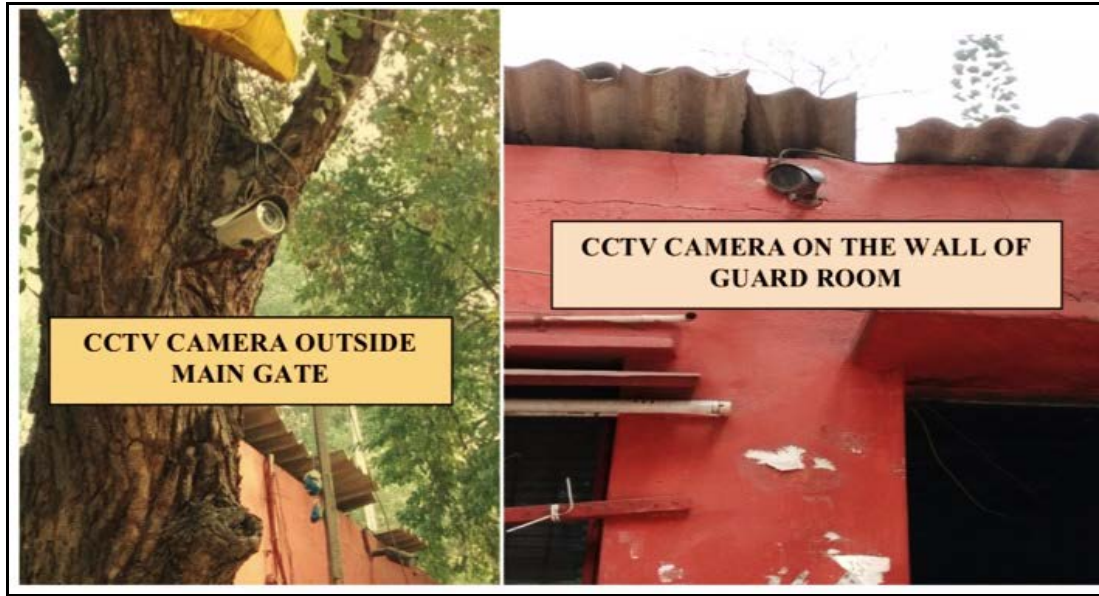








Campus Security





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